SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

LEWA EDUCATION UNION'S DR. ANNASAHEB, G.D. BENDALE MAHILA MAHVIDYALAYA

JILHA ROAD, JILHA PETH, JALGAON
425001
www.agdbmmjal.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

LEU's Dr. Annasaheb G. D. Bendale Mahila Mahavidyalaya, Jalgaon is one of the premier women's colleges affiliated to North Maharashtra University, Jalgaon. It offers U.G. and P.G. courses in Humanities, Commerce & Management, Science & Technology, Vocational and Interdisciplinary Faculties. **School of Skill Development, School of Design & Art, Centre for Mass Media & Foreign Languages, have been established.**

College is an ISO 9001:2015 certified Institution. In **2015**, the University awarded 'A' Grade to College. Joint Director, H.T.E., Maharashtra Government has also given remark of **Zero Pendency** to College.

College bagged 'Best Women's College in Sports' award from the University for **09** times, producing **59** National & **02** International players.

08 teaching faculties represent College on different bodies & authorities of the University. Teachers also participate and represent teaching-community on state level Associations.

College Millennium '*Shardiy*a' receives 03 to 05 prizes every year in the Magazine Competition organized by the University and also in the Youth Festival. College Teams participate different Drama Competitions and bag awards at the University and State Level.

In the University merit list **23** students from U.G. and **08** from P.G. courses, have found places, **307** students have found placement through job fair and placement camps.

There are 07 guides for doctoral research-work. *Avishkar*, State Level Inter-*University* Research Convention, organized by the University had provided grand opportunities for our budding researchers. Students, teachers and even non-teaching staff members participate and have bagged Awards in this competition. A compilation, titled 'Explorations', has been published containing Research Projects of our students, who participated in the *Avishkar*.

We have 05 P.G. recognized Labs to carry out research work. College provides consultancy services. District Planning Officer, Nandurbar sanctioned Rs. 2.92 lakhs for conducting evaluation studies of the Bhagdari Gram Panchayat, Tal. Akkalkuwa, Dist. Nandurbar – a village adopted by Hon'ble Governor of Maharashtra. Evaluation report was submitted on 09/01/2018.

College gains its strength from the mofussil area and hence, it stands for spreading the sacred light of knowledge amongst masses as well as classes with its ever-inspiring motto *Nahi Dyanen Sadrusham Pavitram Ih Vidyate*.

Vision

To work for women's Social and Economic empowerment through education and skill development and to emancipate them from the shackles of the age-old societal bondages by making them independent &

self-esteemed to meet the *Glocal* challenges.

Mission

To aim at an overall Educative experience for women, than just academic pursuits.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Dedicated and competent teaching and non-teaching staff.
- Introduction of various knowledge and value based academic and skill-oriented programs and need based job oriented courses.

- Imparting higher education to the women who form the weakest section of the society.
- Extra, as well as, co-curricular activities for the overall development of students.
- Proactive, liberal management comprising high-profiled doctors-engineers and educationists.
- Provision of state-of-the-art facilities for sports & athletics.
- Gym open for Women from the vicinity of the College.
- Linkages with the community outside the Campus through diverse extension activities and outreach programs.
- Every stakeholder of the College believes and practises the wise saying 'In thy own progress, the Nation Progresses'.
- Location advantages with good academic facilities.
- Technology - enabled Interactive teaching/learning.
- The Library with remote access.
- Well-equipped laboratories and the DST-FIST funded Common Research & Instrumentation Centre.
- Harbinger of Vocational Courses
- Highest number of B. Voc. Programs in the University area.
- Various best practices like **N. I. C. E.** (Nurturing Intelligence for Competitive Examination) and **F. E. D.** (Forum for Entrepreneur Development.)
- A Mass-Media and Foreign Languages Centre with well-equipped A/V studio.
- School of Design & Art for pursuing performing Arts.

Institutional Weakness

- Limited chances of Industrial collaborations and placements at local level due to non-availability of well-developed industrial zone and service sector.
- Majority of the students are from the lower - middle class, rural families, belonging to the 'have nots' section of the society.
- High - student-teacher ratio, due to 'no-recruitment policy' of the Government.
- Insufficient Land.
- Remote location discourages foreign students' admissions.

Institutional Opportunity

- Exploitation of new job and placement opportunities.
- Encouragement to the students for exploiting their hidden talents in the fields like fashion designing, beauty therapy, media, e-journalism, film-making and acting, competitive exams etc.
- More scope in the field of extension services & extra-curricular activities.
- Generation of funds through counseling and consultancy.
- Scope for adding new dimensions to the traditional role of Indian womanhood.

Institutional Challenge

- Low scope for placements and jobs.
- Augmenting students abilities towards ICT.
- Creating useful bondages with the ex-students.
- Middle class mindset of the parents.
- Transforming the traditional talent of the girls into life-skills for generating self-employment.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Being on affiliated College to the Kavayitri Bahinabai Chaudhari North Maharashtra University (erstwhile North Maharashtra University), Jalgaon, the College offers flexibility in courses within the framework of the University. **27** UG, **09** PG, **07** Ph.D. programs are run by the college leading to degrees in the concerned subjects of the students' choice. Besides students can offer a skill-based, job-oriented diploma/ certificate course to enhance their employability & job potential. The number of such courses is **26**.

However, the College has to follow the curriculum as prescribed by the University. The faculty members of our College do contribute to the curriculum designing and development of the subjects through membership in the Board of Studies (There are **08** members of different Board of Studies) and by actively participating in syllabus-framing workshops & seminars. The Feedback committee obtains feedback from students, which is referred to the BOS for the enrichment of syllabi. For the effective curriculum delivery each head of the department distributes the syllabi among the teachers of the department. The concerned teacher prepares 'Teaching Plan'. The department prepares academic calendar for planning and implementation of departmental programs and activities.

A good number of skill-based, career-oriented courses have been introduced by the College, which supplement the knowledge gained through regular programs. During the last 05 years **1157** students have been benefited from add-on/ autonomous courses. There are **85** value added courses run on the Campus by different departments. The B. Voc. program in Beauty Therapy and Fashion Designing is having 'multiple entries, with multiple exits', which has proved to be very convenient to the First Batch of this B. Voc. program. Recently the UGC has granted sanctioning to **09** skill-based, self-funded programs like Broadcasting & Journalism, Photography & Videography, Film Making & Dramatics, Jewelry Designing, Electronic Media, 3D Animation, Theater & Television, Sports Nutrition & Physiotherapy and Financial Management. **02** autonomous courses

viz. Interior Decoration and Photography have been introduced in School of Design and Art.

Teaching-learning and Evaluation

The College reaps fully the benefits of its location and status, as well. Being at the heart of the city and college for women only, there is an admission –rush for all degree- P.G. programs and certificate/diploma/ Advanced diploma courses. The College publishes Prospectus and updates its website to make public every detail about the admission process, which is very transparent and accountable. The Government reservation policy is followed. Teaching plans are made available in the library. The college caters for the diverse needs of the students. The slow and advanced learners are identified. Special guidance is provided. Bridge courses have been introduced by all the departments. Teacher-Guardian Scheme (mentor-mentee) has received a good response from the students. During the last 05 years under report, the focus of T/L process has shifted from the teacher-centric methods to students-centric interactive ones. College has made provision of LCD projectors in **32** classrooms and seminar halls. **06** labs are recognized for research. Number of *Divyang* students in the College is very less although ramp and elevator is available.

Out of the total **43** teachers during the year 2017-18, **20** are having Ph.D., **06** are with M.Phil and **09** are with NET/SET. There are **04** professors, **21** Associate Professors, **18** are Assistant Professors, **39** Contractual teachers. Teachers are encouraged to attend and present papers in the National/International Seminars/ conference and refresher/ orientation programs. **06** Teachers are having prestigious awards. More than **04** teachers are having interest in creative writing. Nearly **24** teaching posts are vacant as on current date as per the Government policy.

The University has introduced C.B.C.S. pattern for the B.A/B.Com/B.Sc/B.Voc/ B.C.A Programs and the PG courses as well. Continuous evaluation of students is a regular feature of the students' progression. College Assessment results are communicated to the students with due Grievance Redressal system.

The Feedback on teachers is obtained from the outgoing students, which is analyzed and the concerned teacher is communicated accordingly by the authority. The students-teachers ratio is 60:01 during 2017-18. The average students pass percentage of the Final year students is 75.49%.

Research, Innovations and Extension

The College has vibrant research culture and very innovative, active extension services committee. Teachers take initiative in pursuing research, leading to Ph.D./M. Phil.

There are 20 teachers with Ph.D. out of whom 08 teachers have been recognized as research guides. 07 research centers are recognized by the University, leading to Ph.D. in Geography, Chemistry, Zoology, Psychology, Sociology, Economics and Hindi. Similarly, laboratories of Electronics and Botany have also been recognized. While the Ph.D. aspirants in Humanities, Mental, Moral and Social Sciences faculties have rich library resources. These research centers have produced 12 doctorates and presently 05 students are carrying out their research.

There is a well-furnished advanced Common Research and Instrumentation Centre with characterization facilities. It is also financially assisted by FIST, DST, New Delhi. It has been developed with prime objective to motivate students and staff towards innovation and research. It has generated revenue by providing

characterization facilities. There is an e-Learning room with advanced facilities. Nearly 80 lakhs funds for research and development have been received from various Government and Non-government organization.

The College has organized 34 IPR, Industry-Academia and Innovative workshops/seminars of different levels for last 05 years. '*Explorations'* is the booklet published for budding researchers' papers/projects having ISBN No 978-93-87129-87-0.

There are 13 faculty members of the College who have been awarded by the Government and other recognized bodies. College has also received 09 awards related to extension activities.

The College endeavors to create awareness on different socio-economic-educational issues by carrying out various extension activities and outreach programs in the adopted village, *Jinsi,* besides the NSS and NCC. There are some active linkages and MoUs with renowned academic institutions and industrial units.

Out of total 135, a good number of research papers are with impact factor. 165 books, chapters and proceedings with ISSSN/ISBN numbers have been published by faculty members.

There are 04 UGC Minor Research Projects and 03 Majors Research Projects and Non-government agencies sponsored 23 research projects have been completed during the last 05 years.

Infrastructure and Learning Resources

The College Campus is in the heart of the City with 2.5 acres of land and built-up area of 7433.91 sq. m.

During the 05 years under report ICT facilities like Networking and e-learning room, Common Research and Instrumentation Centre, Wi-Fi Campus with the Firewall have emerged on the College-campus in up-dated versions. The School of Skill Development, Centre for Mass Media and Foreign Languages (with a well-furnished studio for video capturing of lectures), School of Design and Art claimed in the prospective plans have become realities.

32 classrooms and seminar halls out of 52 have ICT facilities. The college has 277 computers with LAN and Wi-Fi connectivity, maintained by annual maintenance contract as well as internal personnel. The Girls' Hostel capacity has been enhanced to accommodate 185 students. There is a well-maintained mess and canteen facility for the hostel-inmates and Dr. Anandibai Joshi Health Centre for primary health problems of the students. A sanitary napkin wending machines & incinerators are placed at appropriate places. The Infrastructure facilities are continuously updated, enhanced and maintained as per the need of the students, with adequate budgetary provisions every year.

The Central Library has 41,391 books, 28,216 titles and 116 journals / periodicals with a sizeable collection of the 80 research thesis and dissertations of the Ph.D. holders. The Library services are partially automated and have a Network Resource Centre and Digital Learning Resource Access Centre. INFLIBNET, N-List facilities are available for distant access to e-books. The OPAC and M-OPAC systems, Barcoding of the books assist the students to ascertain the books availability in the library. Drinking Water facility is provided at 12 points in the College Campus.

Installation of the Elevator has provided an easy access to the Departments. Well-equipped Gym and Basket Ball ground supports the students and also the health-conscious women. Optimum utilization of the available

Infrastructure is the best practice of our college. The Saraswati multi-purpose Hall, the Dhande Conference Hall, the Sharda Hall serve the community at large and have become source of revenue to the Institution.

Student Support and Progression

During last five years, 11895 students were admitted to various programs, out of which 9102 (77.13%) number of students obtained Government and Non-Government free ships and scholarships. College has various capability enhancement schemes like Competitive Exam Guidance Center, Career Counseling and Placement Cell, Bridge Course, Remedial Coaching, Language lab and Personal Counseling etc. 18098 number of students were benefited from such C.E.S. Similarly Vocational Education and Training (VET) has proved to be beneficial to 2652 students.

Competitive Examination Guidance Center could benefit 1836 students out of whom 94 students found placements in Government services as PSI/Class I /II officers and other state services.

Career Counseling and Placement cell organized placement camps, through which 307 students were selected in various local and state level companies/banks/industrial units.

College has won Best Women's College in Sports award for 09th times. 05 students have won national awards in sports and 30 students have won awards in cultural activities. College Millennium 'Shardiya' has provided an appropriate exposure to creative minds. So far 09 students have been awarded prizes in the University magazine Competition. 19 students have found place in University Merit List. Students' Council and selection of students on various committees have proved to be beneficial for girls in democratic representation. More than 49 students were benefitted from such activities. Registered Alumni Association has 3368 members to grow it into a 'Strong Students' movement. Students' Co-operative Stores, Srujan Shoppy, weekly food stalls have been the easiest ways of exposures for different life-skills for students. Staff and students nurture a sense of social responsibility as well. A non-teaching staff member suffering from kidney failure has been assisted with an amount of Rs.76100/-

Deesha Counseling center and Mentor-Mentee scheme both have emerged as 'trustworthy activities' in solving students' family problems as well. So, far 317 students have been benefitted.

Parent-Teacher Association runs Forum for Entrepreneur Development (F.E.D) to raise seed-capital for students under Prime-Minister`s start-up program.

College has provided different facilities and services to students so that they should progress and find opportunities to evolve as honorable citizens of India.

Governance, Leadership and Management

The Lewa Educational Union is one of the premier educational Institute imparting education to women so as to empower them by honing their innate abilities in tune with the vision and Mission of the College.

The governance of the Institute reflects the progressive and proactive leadership, as it comprises leading practitioners in the field of Medicine, Law Industry and Education.

At the College level, their decentralization in administration with participative management. The relationship between Management and Staff is cordial. Internal Quality Assurance Cell and the College Development Committee are functional. Principal decentralizes various activities through different committees. Student stakeholders have representations in the Grievance Cell and the students' Council. The institution has focused on empowering women and providing skill education by strategic planning.

Teahcers, Parents, Students, Entrepreneurs, Educationist are involved in the development of the Institution. The teachers and the non-teaching staff members have cordial relations and they are techno-friendly as well. Teachers are encouraged to participate in conferences / workshops by providing financial assistance. Teaching and non-teaching staff are developed by organizing various professional and administrative training programs.

Self-appraisal reports are annually filled and duly assessed in the light of the Career Advancement Scheme. The Management is prompt in filling vacancies in the framework of the State Government policy. Accounts are manintained daily due to computerization of the Office and audited regularly. Rs. 45.66 lakhs have been received from non-government bodies, individuals, and philanthropers during the last 05 years.

The committed Management supports the teaching and non-teaching staff to enhance their competencies. The teaching and non-teaching staff members are promoted to participate in different activities like marathon race, Avishkar research competition, delivering public lectures to create awareness on different social, academic issues etc.

Quality audit of the academic and administrative service is done every year through ISO and Quality Circle. The Internal Quality Assessment Cell supervises the Career Advance Scheme. IQAC is actively involved in quality enhancement by timely submission of AQAR amd various quality assurance strategies and processes.

Institutional Values and Best Practices

The institute is a leading women's College from the University area. It has received awards of Rs. 3 lakhs for conducting programs under 'Jagar Janivancha' – a government initiative at state level to promote 'gender equity' in educational institutions. The introduction of various skill-orientation programs and courses are of practical nature, leading to self-respect and self-employability of women, even while performing their traditional roles. Institution believes in educating a girl-child to empower the whole family & the society thereby.

There is harmony and sense of institutional identity among the stakeholders. Power requirement of College is met with solar energy plant and use LED bulbs which saves 42.42% of the energy. College has conducted Green Audit in 2017-18 by the external agency headed by Dr. R. K. Narkhede, Udgir, Dist. Latur. College has successfully built functional bondages with ex-students through registered Alumni Association having funds of Rs.3,47,743/-.

College has developed roof-water harvesting system which has resulted in raising the ground water level of the wells in the Campus. Majority of our students walk to the College or use Bicycle that helps to save the environment and keep the campus pollution free. It is the location advantage, as the College is at the centre of the city and nearest to the Bus stand and Railway station. The functional IQAC is a nodal agency for all the developmental activities on the Campus and also for the academic progress of the students.

During the last five years, apart from the N. S. S and N. C. C units, College Extension Services Committee has initiated many community oriented activities including adoption of the tribal village Jinsi.

During 2017-18, the College has perfected two best practices N.I.C.E. (Nurturing Intelligence for Competitive Examination) & F.E.D. (Forum for Entrepreneur Development).

The College has a well-defined code of conduct for the students, teaching and non-teaching staff. College plans and organizes various activities to increase consciousness about national identities and symbols; fundamental duties and rights of Indian citizens. College maintains transparency in its financial, academic, administrative and auxiliary functions

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	LEWA EDUCATION UNION'S DR. ANNASAHEB, G.D. BENDALE MAHILA MAHVIDYALAYA
Address	Jilha Road, Jilha Peth, Jalgaon
City	Jalgaon
State	Maharashtra
Pin	425001
Website	www.agdbmmjal.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Subhash Sadashiv Rane	0257-2236051	9423575075	0257-2235642	agdbmm@gmail.com
IQAC / CIQA coordinator	Bhalchandra Pandharinath Savakhedkar	0257-2261039	9421516539	-	bpsagdbmm@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	20-06-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	North Maharashtra University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	18-03-1991	[View Document](#)
12B of UGC	12-09-1994	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes autonomydoc_1550466955.pdf
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon
Date of recognition	04-12-2015

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Jilha Road, Jilha Peth, Jalgaon	Urban	2.5	7433.91

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	HSC	English,English	960	66
UG	BA,Marathi	36	HSC	Marathi,Marathi	960	389
UG	BA,Hindi	36	HSC	Hindi,Hindi	960	229
UG	BA,Economics	36	HSC	Marathi,Marathi	960	319
UG	BA,Geography	36	HSC	Marathi,Marathi	960	366
UG	BA,Psychology	36	HSC	Marathi,Marathi	960	213
UG	BA,General	36	HSC	Marathi,Marathi	960	0
UG	BCom,Commerce	36	HSC	English,English,Marathi,Marathi	660	660
UG	BSc,Physics	36	HSC	English	460	195
UG	BSc,Chemistry	36	HSC	English	460	246
UG	BSc,Zoology	36	HSC	English	460	187
UG	BSc,Botany	36	HSC	English	460	186
UG	BSc,Mathematics	36	HSC	English	460	209
UG	BSc,Electronics	36	HSC	English,English	460	160
UG	BSc,Computer Science	36	HSC	English,English	460	123
UG	BCA,Bca	36	HSC	English,English	180	124
UG	BVoc,Fashion Designing	36	HSC	English,Marathi,Marathi	150	92

UG	BVoc,Beauty Therapy	36	HSC	English,Marathi	150	63
UG	BVoc,Broadcasting And Journalism	36	HSC	English,Marathi	50	0
UG	BVoc,Photography And Videography	36	HSC	English	50	0
UG	BVoc,Film Making And Dramatics	36	HSC	English,Marathi	50	0
UG	BVoc,Jewellery Designing	36	HSC	English,Marathi	50	0
UG	BVoc,Electronic Media	36	HSC	English,Marathi	50	0
UG	BVoc,Three D Animation	36	HSC	English	50	0
UG	BVoc,Theater And Television	36	HSC	English,Marathi	50	0
UG	BVoc,Sport Nutrition And Physiotherapy	36	HSC	English	50	0
UG	BVoc,Financial Management	36	HSC	English,Marathi	50	0
PG	MA,Marathi	24	GRADUATE	Marathi	120	45
PG	MA,Hindi	24	GRADUATE	Hindi	120	16
PG	MA,Economics	24	GRADUATE	Marathi	60	53
PG	MA,Geography	24	GRADUATE	English	40	22
PG	MA,Psychol	24	GRADUAT	English,Mar	60	38

	ogy		E	athi		
PG	MCom,Commerce	24	GRADUATE	English,Marathi	120	120
PG	MSc,Chemistry	24	GRADUATE	English	40	40
PG	MSc,Mathematics	24	GRADUATE	English	120	0
PG	MSc,Computer Science	24	GRADUATE	English	40	24
Doctoral (Ph.D)	PhD or DPhil,Hindi	60	MA HINDI	Hindi	8	0
Doctoral (Ph.D)	PhD or DPhil,Economics	60	MA ECONOMICS	English,Marathi	8	6
Doctoral (Ph.D)	PhD or DPhil,Geography	60	MA MSC GEOGRAPHY	English,Marathi	8	1
Doctoral (Ph.D)	PhD or DPhil,Psychology	60	MA PSYCHOLOGY	English,Marathi	24	6
Doctoral (Ph.D)	PhD or DPhil,Chemistry	60	MSC CHEMISTRY	English	8	0
Doctoral (Ph.D)	PhD or DPhil,Zoology	60	MSC ZOOLOGY	English	8	0
Doctoral (Ph.D)	PhD or DPhil,Sociology	60	MA SOCIOLOGY	Marathi	8	4

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4				24				29
Recruited	4	0	0	4	15	9	0	24	12	3	0	15
Yet to Recruit				0				0				14
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				54
Recruited	41	4	0	45
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	6	0	0	6
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	4	0	0	6	2	0	6	2	0	20
M.Phil.	0	0	0	3	2	0	1	0	0	6
PG	0	0	0	4	5	0	8	0	0	17
UG	0	0	0	0	0	0	0	0	0	0

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Temporary Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	0	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	9	27	0	36
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	3	0	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	2231	6	0	0	2237
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	377	2	0	0	379
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	12	0	0	0	12
	Female	5	0	0	0	5
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	14	0	0	0	14
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	92	0	0	0	92
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	0	0	0	0
	Female	188	166	163	134
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	83	63	50	41
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	1471	1398	1312	1255
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	513	572	549	493
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	361	326	301	304
	Others	0	0	0	0
Total		2616	2525	2375	2227

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Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 810

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

1.2

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	27	27

2 Students

2.1

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2616	2525	2375	2227	2092

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
590	590	590	510	510

File Description	Document
Institutional data in prescribed format	[View Document](#)

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2.3

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
751	766	656	630	668

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
43	45	46	48	50

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

3.2

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
56	56	56	56	56

File Description	Document
Institutional data in prescribed format	[View Document](#)

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 32

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
136.88	125.20	103.32	76.13	87.53

4.3

Number of computers

Response: 255

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4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Framing of Syllabus :-

As per the framework of the Higher Education of India, the UGC provides the guidelines for the curriculum to be introduced in the Universities. The University arranges syllabus framing workshops. Faculty of the Institution participate in various syllabus framing workshops, conferences and contributes through taking participation in discussions regarding updating of curriculum. After framing syllabus, the University uploads it on its website. Concerned Teachers of our college download it and prepare Teaching plan for the academic year. The syllabi of autonomous and self funded courses have been prepared by our Institution. For the effective implementation of the curriculum and to improve teaching practices teaching materials and books are made available by the University and Institution. Our faculty also publish books on prescribed curriculum.

The college obtains feedback on curriculum from outgoing third year students. The feedback is analyzed by the teachers of the respective subjects. The suggestions from the students are forwarded to the chairman of the Board of studies of the related subjects for perusal and consideration at the time of next revision of curriculum. The Report on feedback is maintained by the feedback committee and it is also submitted to IQAC.

Distribution of Syllabus :

For the effective curriculum delivery each head of the department distributes the syllabi among the teachers of the department. The concerned teacher prepares 'Teaching Plan'. The department prepares academic calendar for planning and implementation of departmental programmes and activities. The diary of lectures is maintained by the teachers.

Effective Delivery of Curriculum :-

The departments administer 'Bridge Course' to make first year students familiar with the course and to identify the weak students at the beginning of the academic year. The experts lectures are organized by various departments. The departments arrange Tests, Tutorials, Home Assignments, Seminars and group discussions according to University guidelines and evaluate the students for internal marks.

For updating teachers, different MOUs have been signed with other Institutions, under which teachers-students exchange programme, students visits to such Institutions are encouraged for enriching the T/L process.

Monitoring :

For the effective implementation of curriculum there is hierarchy of Principal, Vice Principal and Head of Departments. Periodic meetings of the Head of Departments are called by the Principal for smooth and effective functioning of academic activities. The Heads of Departments also conduct departmental meetings periodically. Objectives of curriculum are achieved through teaching, learning and research work by our faculty and students.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 26

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
06	05	08	04	03

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)
Any additional information	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 19.4

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	0	0	0	04

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs

offered during last five years

Response: 67.53

1.2.1.1 How many new courses are introduced within the last five years

Response: 547

File Description	Document
Details of the new courses introduced	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 68.75

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 22

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 9.61

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
380	246	187	177	167

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Gender: The Institution being a women's college, the focus of the teaching is always on gender sensitization. Through all the courses taught in the college, efforts are being made remove the gender inequality. Issues like human behavior, critical issues confronting the society and their solutions, gender discrimination and equality, socio-economic equality, freedoms guaranteed by the Constitution, female education, democracy, communal harmony, religious tolerance etc. are part of Arts faculty curriculum. In Commerce faculty there are several courses catering to the financial self-reliance of women. It is the need of the time that women should also become economically independent and for that human need, importance of money, the relation between human needs and money, and different ways of fulfilling these needs all these human values are taught in Commerce faculty. Women also need to study science. The study of science promotes independence. To survive in the global competition there is no substitute to knowledge of science. Today's students are not only the citizen of the country but also a global citizen. Due to various inventions, the world has become a global village. Study of science enables the understanding of the world. In short through the basic faculties of Arts, Commerce and Science efforts are being made to make students global citizens.

Still the role of men and women are different in the society. Courses complementary to the skills and roles of women in society have been started in School of Skills Development under B. Voc. Students also need to know various languages. They should be able to express their emotions in Marathi as well as in Hindi and English. English is a global language of knowledge and therefore it is highly essential to know this language. In our college these languages are taught.

Human Values: The significance of human values is very great in social life as individuals have to live in the society. Every student need to consider the importance of human values in their life. Every community has some rules for living and behaviour. Every individual possesses a status and accordingly they have to play the roles. If the role is not properly played, it leads to status conflict. The role of women is more important than that of men in the society. The ideas of ethics and morality are dependent on women therefore women have to be very careful about their social; behavior. To a large extent the gender discrimination still exists in the society. Through various activities we try to make our students understand the various values for women.

Environment: The study of environment is a responsibility of every citizen. Today all over the world the study of environment is being carried out on various levels. Air pollution, sound pollution are some of the major environmental problems in our society. The University has made environment as a compulsory subject to all students. Women and environment are closely related. The society is dependent on how women teach the importance of environment in their families.

File Description	Document
Any Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 10.24

1.3.3.1 Number of students undertaking field projects or internships

Response: 268

File Description	Document
List of students enrolled	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

Response: A.Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.31

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	05	09	08	06

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 91.74

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1180	1075	1036	951	883

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1180	1180	1180	1020	1020

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 79.44

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
502	470	446	424	376

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The institution is sensitive towards the learning levels of students and also ensure adherence to fulfil their needs. The learning trends are also monitored throughout the academic year.

Counselling of students is done at the very outset in order to help them arrive at choices about the course they wish to pursue. The College sets up special counselling help desks during admission periods.

All departments have prepared Bridge Course in their respective subjects for the benefit of the first year students. Bridge course is taught in the beginning of the year to enrolled students to bridge the knowledge gap. The course is based on fundamentals of the concerned subject. This course helps the students to cope up with the programmes to which they are enrolled. After completion of the course, a test is conducted by the concerned department to assess the student's knowledge. However if a student is found unable to cope up with a particular subject or faculty despite undergoing the Bridge Course, she is referred to the counselling committee and is allowed to change the subject within the faculty or the faculty as a whole if she so desires and if found suitable.

The slow learners and advanced learners are aslo identified on the basis of the students performance in previous qualifying examination.

The slow learners are monitored throughout the academic year. As and when required, faculty gives extra time to enable them to cope with the program. Personal guidance is also provided to them by way of solving their difficulties. These students are pushed by the faculties to explore their potential beyond the

specified curriculum, read and study reference books, journals, periodicals, magazines, use internet facility.

The advanced learners are encouraged to read reference books, use internet to solve additional problems and university question papers. Personal guidance is provided to them to go ahead. Guest lectures, seminars, study tours are also organized by the institution to provide recent advance knowledge of various courses.

The Institution organises Remedial classes in different subjects. College committees working in various fields – drama, debating, discussion, etc. organise a vast number of activities each year. These activities help the College to identify students with extraordinary aptitude, who are then encouraged to compete and perform at intra-college, inter-college and inter-university levels. The College keeps track of their performances and rewards them through prizes or awards. Highly talented students are given extra responsibilities by the College to enable holistic development.

Promising students are encouraged to participate in a wide range of academic events, organized by the College or other institutions. These include paper presentations, workshops, seminars etc. for which teachers provide every help they require. Students with notable research abilities are identified and taken on board in research activities.

The Institution also runs several Certificate, Diploma and Advanced Diploma courses on a self-finance basis to develop entrepreneurship ability among students.

2.2.2 Student - Full time teacher ratio

Response: 365:6

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.08

2.2.3.1 Number of differently abled students on rolls

Response: 02

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Sustained efforts have been made by the Management of the college to make the teaching learning process more students centric.

Besides the conventional classroom interaction in the process of teaching learning, the college promotes **Student centric methods, such as experiential learning, participative learning and problem solving** teaching learning methods with the intention of nurturing critical thinking, creativity and scientific temper among students.

Experiential learning: Different techniques used by the teachers for this objective are laboratory experiments, field trips, group discussions, presentations, internships and small projects, Situational Analysis by conducting survey and competitions.

Laboratory experiments are organized in such a manner that the scientific temper, sense of precision, logical and critical thinking about the processes, inter relation and inter dependence of different factors etc. are developed.

Language departments arrange films shows and programs to support the study of social issues. Also they conduct situational analysis. The department of commerce send their students to companies, small industries and to C.A. firms for gaining the experience of corporate life.

Participative learning: During the course of classroom teaching, basic conceptual clarity is the main objective. After attaining conceptual clarity, its application / utility to the real life situation becomes necessary. For this purpose the relevant local, regional, national and international events and incidences are intentionally discussed by the teacher in the classroom and the students are motivated to discuss such events from variety of aspects. Departments conduct discussions regarding recent basic and applied research in the subject. Departmental activities in the form of Home and class room assignments, poster presentations, quiz competitions are frequently organized. Guest lectures and experts' interactions are specifically organized. Vocational courses and add on courses resulting into certificates, diplomas and advance diplomas are offered in addition to normal academic programmes. Internal competitions, are organised at the time of Annual Gathering. Some departments take the initiative for on job training to the students. Recently published material from print and electronic media, regarding the relevant subjects and topics, is displayed on the notice boards. Some departments offer the facilities for topic / subject wise reference material. Departments of Hindi, Marathi, English and Geography publish wallpapres periodically.

Problem solving methodologies: Mathematics department administers numerical skill test to enhance the students' ability of problem solving**.** Special efforts are taken to nurture the habit of adopting the scientific process of identification of problem, collection of data, collation and analysis of data, evolving multiple solutions to the problem, pilot testing and finalization of solution etc. Students are encouraged to participate in 'Avishkar' (innovations) competition organized at university level. In this competition students identify a scientific, Social, Environment or Language related problem and explain the aim, procedure and conclusion. Small projects are also given to the student.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 43

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 63.8

2.3.3.1 Number of mentors

Response: 41

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

College has developed the culture of adopting innovative methods and practices in the core domain of teaching learning process. Principal, vice-principals and senior teachers continuously hunt for modern methods and technologies in the field with the intention to adopt and implement them at the college level. Teachers are motivated to observe and adopt such new methods in practice. To support conventional classroom teaching learning method, ICT enabled teaching methods are propagated and put to use.

Important initiatives undertaken by the institution to encourage faculty to adopt new and innovative approaches are as follows sufficient number of computers and LCD projectors have been procured by the college and distributed to different departments, Interactive boards and computerized language laboratory has been established. College campus is Wi-Fi enabled. Modern learning resources such as open source learning material, CDs, Videos and relevant web-links are made available to teachers and students.

College has taken the special initiative technology oriented teaching learning facilities in the campus. Teachers and students are provided different learning materials in the form of e-books and journals through N-List and *INFLIBNET*. State of art language laboratory is established and put to optimum use for

enhancing communicative linguistic proficiency .A special e-Learning classroom is developed in the college campus. Eight seminar / discussion rooms well equipped with ICT facilities are functional in the college campus .Digital learning resource centre is established in the library. The teachers and students are provided with the access to digital learning material through this centre. LIB-MAN and OPAC methods and Master software are used for quick access of library material. Some departments provide for the facility of reference reading through social groups and different communication channels using mobile. Special video CD's for experiments and expert lectures are procured in the faculty of science. Special efforts are taken to download relevant learning material from open sources as well as providing links to such material through notice boards and other media. The college has well equipped computer laboratories with necessary softwares, LCD Projectors etc. Most of the classrooms are enabled with LCD projectors. Different departments frequently organize lectures by experts in the field. Class wise / college level seminars, workshops and discussions sessions are organized. Students are motivated to undertake and actively participate in surveys and seminars, in subject based competitions, presentations, projects, etc.

College organizes regional, national level seminars and conferences for the up gradation of teaching faculties. Teachers are motivated to participate and present their articles and research papers in different workshops, seminars, symposia, conferences. Special duty leaves are provided and reimbursement of registration fees and other expenditure is made. Teachers are motivated to submit proposals for minor research projects and major research projects to different funding agencies. Teachers are deputed to special training programmes. The College has taken special efforts to motivate the teachers to participate in international conferences. In this direction extra financial support is provided. Teachers are deputed to different exhibitions to know the recent developments in the field of instruments and equipment.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 82.86

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 42.34

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	19	19	20	20

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File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	
Any additional information	

2.4.3 Teaching experience per full time teacher in number of years

Response: 21.65

2.4.3.1 Total experience of full-time teachers

Response: 931

File Description	Document
Any additional information	

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 10.78

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	00	01	01

File Description	Document
Institutional data in prescribed format	
e-copies of award letters (scanned or soft copy)	

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 1.79

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

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File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

As per the direction of the affiliating University, semester system is introduced. It will provide an opportunity to the students for continuous learning, assessment and feedback. It facilitates the better understanding of the subject. More emphasis is laid on class interaction because of constant interaction between teachers and students. This system improves regular study habits among the students. Students can develop skills and subject related knowledge in a better way through this system.

For evaluation purpose, 60% weightage is for University component, 40% of total marks for internal evaluation of students. Earlier 10 marks weightage for internal evaluation has been changed to 40 marks (20 marks for two tests, 10 marks for GD/Seminar/Home assignment, 10 marks for attendance and behaviour) from 2014-15 for UG and PG courses .

For 4 credit courses-

There are 50 marks for Continuous Internal Assessment. Distribution of 50 marks will be as follows- 05 marks for tutorials, 05 marks for assignment, 10 marks for seminar presentation and 30 marks for weekly tests. Weekly tests of 10 marks each based on subjective short questions will be conducted every week during the semester as a part of continuous assessment. At the end of the semester average of all weekly tests are converted into 30 marks. The setting of the question papers and the assessment will be done by the concerned teacher.

For 2 credit courses-

There are 25 marks for Continuous Internal Assessment. Distribution of 25 marks will be as follows- 05 marks for tutorials, 05 marks for assignment, 05 marks for seminar presentation and 10 marks for weekly tests. At the end of the semester, average of all weekly tests will be considered for calculation of final marks. The setting of the question papers and the assessment will be done by the concerned teacher.

The institution has constituted an examination committee for proper implementation of schedule of examinations to be conducted by college on behalf of university.The same committee prepares and monitors schedule of internal tests conducted by college.

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Evaluation for each course in every semester is carried out as a part of continuous internal assessment through independent and collective learning and communication skills such as leadership and analytical skills through Group Discussion, Critical thinking in the form of book/article review, Presentation/Seminar at both UG and PG levels.

Continuous evaluation is also made on the basis of Home assignments, research projects, survey, fieldwork, students' behaviour and attendance and active participation in class, Group discussion, seminars and other co-curricular activities like quiz competitions, elocution, essay writing and the departmental and college activities.

The teachers conduct tests seminars orals, assignments and projects works as expected and directed by the University within time and maintain the records of all the activities and communicate the performance therein to students to maintain transparency in the overall assessment of the students. The schedules of internal assessment activities are communicated in advance. The subject wise list of marks of the internal examinations are displayed on the departmental noticeboard.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

- The college has constituted an Examination Committee for deciding the program schedule of the internal assessment.
- As per the university circular a time bound program is chalked out to conduct the two tests and GD/Seminar/Home assignments every semester.
- Transparency is maintained by displaying the scores of the assignments and class tests. The test answer books are shown to students on demand.
- There are Marks for attendance and behaviour as well.
- Facility of photocopy of answer book and revaluation is provided by the University.
- College keeps record of class tests, assignments, projects assessed internally for any re-evaluation if ever sought.
- Field work/survey/projects are given to foster collaborative thinking.
- Seminar presentation is encouraged in the departments to develop subject contents and communication skills at UG and PG level.
- Interactive sessions and group discussions are also conducted.
- Students participating in various extra-curricular activities like NCC, NSS, Sports, etc are provided with chance to take up the internal tests at convenient time. The same is applicable to students absent on medical ground.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- The marks of the assignments and internal tests are displayed on the Notice Board and if the students have any grievance, the checked assignments or answer papers are shown to them.

Correction in marks, if any, on reassessment, is done immediately. Opportunity is given to improve their performance by reappearing for the test.

- Students remaining absent for practical/oral examination on some other ground are given an opportunity to take up the exam on 'out of turn' basis.
- After declaration of the results by the University, if students have any grievance with reference to evaluation, they can apply for verification of marks within 15 days.
- Students can apply for the photocopy of the assessed answer-book.
- In case of any doubt the student can apply for revaluation on the basis of the photocopy within the stipulated period.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- Academic calendar is provided to the students at the time of admission every year.
- At the departmental level all teachers in the department deliberate about the activities of the department and a departmental plan is drawn.
- Each teacher submits subject wise detailed teaching plan giving due weightage to the modules and topics to be taught.The teacher has to specify the teaching methodology to be adopted as well as the ICT aids to be used in the teaching learning process.
- The departmental plan includes tentative plans about co-curricular activities such as field visits, study tours, guest lectures, etc. Review is taken at the departmental level and institutional level to monitor the actual teaching, learning and evaluation process.
- As per the University rules the semester pattern is in practice. The assessment of first year (semester I and II) is the responsibility of the college for which central assessment programme (CAP) is organised.
- The internal assessment on the basis of required number of tests is conducted by the college as per the directions of the University. The examination committee prepares the schedules of different tests.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The curricula of the courses are designed by the concerned Boards of Studies of the university. The curriculum defines aims and objectives and learning outcomes of some courses. The remaining course outcomes are defined by the concerned subject teacher. In the beginning lectures, subject teachers communicate and explain the learning outcome to the students. The learning outcomes may vary from course to course but in general, they are to impart the sound theoretical knowledge of the subject and application of the knowledge in actual situation. It develops the ability to do effective own work, curiosity learning and apply science skills. Beyond the formal education students acquire professional skills and their application through an ability to develop technical and practical knowledge.

At the college level we ensure effective teaching learning through model technologies and curriculum activity to ensure desired learning outcomes and to inculcate the values and moral among students required good citizenship. It also gives the communication skills such as reading, speaking, listening including visual and audio skills. It also inculcate the problem solving ability, critical thinking and analytical attributes among the students. Because of the learning outcomes students have ability to solve problems related to business and management issues. They develop the ability of effective team work, cultural, ethical and environment responsibility. Students acquire knowledge from the society and world and incorporate into their existing lifestyle, thoughts and behaviour. Through the practical knowledge and fieldwork they develop the basic knowledge and skills. Experience gives the specific and new ideas in their fields. They understand the basic methodologies of social and science research. The Outcomes are displayed on Notice Boards. File records are maintained in the departments and Library as well and also uploaded on the Institutional Website.

File Description	Document
COs for all courses (exemplars from Glossary)	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

- The Head of each department holds meetings of the faculty members to discuss result analysis and students feedback.
- College authorities discuss result analysis and student feedback with the HOD.
- Parent teacher meetings are also organized to discuss the performance of the students and remedial measures to be taken, if any.
- Under the Teacher Guardian scheme, the teachers, assigned with the specific group of students discuss the results and the remedies for improvements.
- During such meetings it is verified that the barriers in learning outcome are resolved
- Remedial coaching facilities for the improvement in the performance of the students.
- College authorities organize meetings with Student Council to discuss the issues regarding sports, cultural activities, soft skill programmesetc
- Term end meetings are also conducted to discuss the performance of the students and staff
- Accordingly necessary steps are taken for the benefit of students.
- IQAC monitors learning outcomes.

- The college has placement cell, which organises campus interviews for the students. Many students have been placed through such campus interviews. The opinion of the industry is considered for evaluation of outcome-attainment.
- The institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance and achievement of learning outcomes.
- Authorities take review of the teaching methods adopted by the faculties.
- Field work/Industrial visits, educational visits are arranged to develop social, cultural and historical

and environmental awareness, research aptitude in the students.

- It is also focused through the co-curricular, extracurricular, extension activities, exhibition organized during the academic session.
- Guest/Special lectures of the eminent people are also conducted to develop innovations and research aptitude among the students.
- Career oriented courses: certificate/diploma and capsule courses are conducted for the gainful employment and self-reliance.
- Students are encouraged to appear for various examinations such as NET/SET/MPSC/UPSC.
- College library is equipped with LIB-MAN and M-OPAC system which develop self-learning.
- A Language lab is set up for proficiency in communication skills and a Basic/Foundation course in English language usages has been introduced.
- The institution organizes events like seminars, workshops, training programmes, survey/field work, in-house research activity to inculcate research attitude and innovative ideas among students. Student's participation in various cultural activities, in various competitions, in sports and in the annual gathering festival to develop social awareness and event management skills.
- College organizes 'Hastkala Pradarshani' wherein the students are allowed to sell their self-made products in order to promote entrepreneurship.
- Autonomous skill oriented courses are conducted by the institution eg. Cooking baking, soft toys making, mural art, tailoring, beauty therapy etc.
- Institution has active NSS Unit and Extension Activity Committee, which organise various activities for the benefit of students and society.

2.6.3 Average pass percentage of Students

Response: 75.5

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 567

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 751

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.72

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 29.58

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.2	7.2	0	10.12	12.06485

File Description	Document
List of project and grant details	[View Document](#)
e-copies of the grant award letters for research projects sponsored by non-government	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 18.6

3.1.2.1 Number of teachers recognised as research guides

Response: 08

File Description	Document
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 3.37

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 31

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

File Description	Document
Response: 46	

File Description	Document
Supporting document from Funding Agency	[View Document](#) View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

With an objective to create an effective eco – system for inculcating innovations and research culture in the students as well as staff, the institution has taken following initiatives:

Functional IQAC and CDC (Formerly LMC): The institution has a very active and functional Internal Quality Assurance Cell and College Development Committee comprising the representatives of all stakeholders. Both hold regular meetings to plan and review various programs and activities essential to develop a conductive eco-system for teaching learning process.

Upgradation of Common Research Center: The College has a common research center, which has been developed specifically for research purpose. It is well furnished with advanced equipments and characterization facilities. The Common Research Centre has been developed with the prime objective of motivating students and staff towards innovations and research. It is also beneficial for the researcher in the vicinity of the University region.

Upgradation of Language Lab: The language lab contributes in strengthening the communicative abilities of the students in languages. The lab has advanced software along with computer facility and high speed internet connectivity.

Enrichment of e-Learning and Computational Facility: With an objective to provide advanced computational facility to the students, an independent computer laboratory with 50 computers has been developed. High-speed internet connection has enriched the laboratory.

UGC Network Center: The center came into being with the financial assistance by UGC. It provides internet facility to the students. Students avail the facility for various purposes like completion of projects, academic studies, on-line documents submission etc.

Center for Mass Media and Foreign Languages: It is a unique facility available in the college throughout the North Maharashtra University region. It has an investment of over Rs. 80 lakhs. It includes two well-equipped audio and video studios and in-house training to inculcate professional skills like AV editing, sound engineering, short filmmaking, etc amongst the aspiring students.

School of Skill Development (SSD): To nurture budding entrepreneurs the SSD has been established to run the UGC funded (Rs. 1.70 crore) B.Voc. Degree program in Beauty Therapy and Fashion Designing. Under the same roof the college runs various skill and career oriented courses on autonomous basis.

File Description	Document
Any additional information	

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 4

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	0	0

File Description	Document
Report of the event	
List of workshops/seminars during the last 5 years	

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 1.5

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 12

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 8

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 2.91

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
33	26	32	22	22

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 3.56

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
28	32	45	29	31

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File Description	Document
List books and chapters in edited volumes / books published	<u>View Document</u>

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college is committed to holistic and integrated education that aims at making students intellectually sharp, culturally creative, emotionally resilient and physically strong. College conducting numbers of extension activities through various campaigns as,

1. Extension Committee carried out the various activities for the development of *tribal* communities and their empowerment in adopted *tribal* village 'Jinsi' in rural area near Raver *Tahasil.*

- The students are aware about the life style and their work culture of that community.

2. Awareness campaign about Health of *tribal* communities.

- The students are studied the health habit of *tribal* people, illiteracy and superstition

3. National Service Scheme unit of college organizes various activities, 'Residential Winter Camp' for ten days, every year at *Takarkheda*, Near North Maharashtra University, Jalgaon.

- In these ten days the students gain the experience of team work, work cultures, event organization management and adjustment skill.

4. Under NSS college organizes the rally and road show (Pathnatya) about Cleanness, Aids awareness,

Gender issue and literacy awareness in the society

- Such activity creates public awareness among the students

5. Celebration of Important days like, International Yoga day (21June) like, Lokmanya Tilak *Punya Tithi* and Annabhau Sathe *Jayanti* (1stAugust), Kranti Din (9th August), Sarvapalli Radhakrishnan *Jayanti* as teacher day (5th September), International Peace day (21th September), NSS day (24th September), Mahatma Gandhi *Jayanti,* Lal Bahdur *Jayani* and *Swachchh Bharat Abhiyan Din* (2nd October), Sardar Vallabh bhai Patel *Jayani* as Run for Unity (31st October), *Savidhan Din* (26th November), National AIDS Day as conducting *AIDS Awareness Rally* (1st December), Bharatratna Dr. Babasaheb Ambedkar Mahanirvandin (6th December), *Human Right Day* (10th December) Savitribai Phule *Jayanti* (5th January), Swami Vivekanand *Jayanti* (12th January) and *Jagatic Mahila Din* (8th March)

- These activities create awareness among the students about issues of importance of Indian Constitution,

Rights and Duties of Indian Citizen.

6. Under National Cadet Corps (NCC) the students participated in various camps, Annual Training camp (ATC), CTC, GTC, TSC, IBC, NIC and RDC at State and National level.

- These camps enhance the confidence, tolerance, self-esteem, bravery, decision making capacity; learn to live harmony, National integration and skill of presentation among the students.

File Description	Document
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 9

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	03	00	03

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 111

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
30	28	18	16	19

File Description	Document
Reports of the event organized	[View Document]
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document]

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 4.36

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	331	14	121	51

File Description	Document
Report of the event	[View Document]
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document]

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 34

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	12	06	04	01

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File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 35

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
10	07	07	06	05

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

- The College Campus has approximately 7433.91 sq.mtr built up space.
- The institution makes a concerted effort to enhance infrastructure in order to facilitate teaching and learning.
- The college has a well maintained campus and continually strives to improve and upgrade its infrastructure. In the past five years, ICT facilities are vastly increased and new units have been added .These include Networking and E-Learning room, The School of skill development, Centre for Mass Media and Foreign Languages, School of Design and Art.
- 32 classrooms and seminar halls are equipped with LCD projectors.
- The college has central Knowledge Resource Centre, enriched with 41391 books and 116 journals/magazines.
- Well-equipped Laboratories are available for the following departments: Chemistry, Physics, Electronics, Botany, Zoology, Mathematics Computer Science, Geography, Language Laboratory, Psychology and Music. All the Departments have departmental library and ICT facilities such as Computers with internet connections, Laser jet printers, LCD Projector. All the Laboratories are equipped with necessary furniture, instruments, fire extinguishers and first-aid kits.

- **The institution has following Schools:-**

1. School of Skill Development: - B.Voc. Degree program in a) Beauty therapy and b) Fashion designing are conducted by the school. Self-funded and autonomous certificate courses are also conducted by the School.
2. School of Design and Art: This newly added unit conducts Self-funded autonomous Certificate courses in Interior Designing, Drawing, Painting and Photography.

- **The institution has following Centres:-**

1. Common research and Instrumentation Centre: - The Centre is designed to cultivate research culture among the students and staff. The centre has important instruments such as FTIR, UV visible Spectrophotometer, Digital balance, Spin coating unit, Ultrasonic bath cleaner, Automatic Tissue Processor , High pressure Auto clave , CO_2 Gas Laser, Pentavalent Microscope, Fluorescent Optical Microscope.
2. Networking and E-Learning room: - ICT based teaching and learning tools are provided in the e-learning room. Students can watch MHRD, UGC, IGNOU, and NPTEL. Free to air channels through free DTH installed in the e-learning room.
3. UGC Network Centre: -- The centre has 20 Computers with internet connection. Students have free access to the internet at the centre from 8.00 am to 5.00 pm daily.
4. Competitive Exam. Guidance Centre: -- The centre has AC Reading Hall with a capacity of 200

students and a Group Discussion Area. The centre provides guidance for different Competitive exams and conducts Mock Tests and Group Discussions. The centre provides Competitive exam related study material like Books, CDs etc.

5. Centre for Mass Media and Foreign Languages: - The Centre is affiliated to NSDC, Government of India and has started Certificate and Diploma Courses in Electronic Journalism. The centre has State of the art Audio and Video recording studio.

File Description	Document
Link for Additional Information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

- Our college has received the University level 'Best Women's College in Sports' Award successively for last nine years.
- The college has Well-equipped Gymnasiums.
- The Department of Sports since inception has a collective user rate of: 5 %.
- The department has the following facilities :-

1. DPE's office (Area=18.2 sq. m)
2. Table Tennis hall (Area = 28.6sq. m)
3. Chess and Carom hall (Area= 27.9 sq.m)
4. Basketball court (Area =419.6 sq.m)
5. Volleyball ground (Area =161.7 sq.m).

- The department also has 2 Well-equipped Gymnasiums, one is free for Area=58.06sq.m) and other is available to Amateurs on payment basis (Area: - 67.28sq.m).
- Playground inside the college campus is used for practise and competitions of games like Kho-kho, Kabbadi and Handball etc. The college has permission to use Chattrapati Shivaji Maharaj Krida Sankul for 400 meters running track, field ground for hockey, football, baseball, softball, cricket, etc. Tournaments and practice of games like judo, wrestling, taekwondo, fencing and other indoor games are arranged in the Saraswati Multipurpose Hall.

2] Facilities for cultural activities:--

- Conference Hall (Area:= 82.77sq.m, User rate- 16% per annum) Conference Hall is an air conditioned hall Equipped with audio-visual aids, LCD and Computer. Seminars, Conferences and workshops are arranged in the conference hall. Various competitions such as elocution, singing, Poetry reading, one act plays are held in the conference hall.
- Saraswati Multipurpose Hall (User rate- 22 % per annum) used for Handy-craft exhibitions, Public Lectures of Eminent personalities, Freshers' Day, Dance competitions, Rangoli and Mehendi competitions and other cultural programs.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 50

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 16

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 20.63

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
48.50	49.74	11	08	06

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)
Any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- Name of the ILMS software : **LIB-MAN (Master Software, Nagpur)**
- Nature of automation (fully or partially) : **Partially**
- Version : **11.0 (Latest version)**
- Year of Automation : **2011**

1.The college has central Knowledge Resource Centre (library), enriched with 41,391 books and 116 journals/magazines. The Total area of the library is 499.75 Sq.Mts which has a Librarian's Office, Library Counter & Passage, Stacking Room, 2 Reading Rooms, Store Room and Wash Rooms.

2.It has separate Reading rooms for students and staff .The seating capacity of the Reading room for Students is 100 and for Staff is 25 .The library has a separate periodical section having Journals/Magazines. Working hours of the Library on all working days is from 7.30 a.m. to 5.30 p.m. working hours of the Reading Room on all working days & Holidays is from 7.30 a.m. to 10.30 p.m.

3.The Library Advisory Committee chaired by the Principal is composed to monitor the working of the library. The major responsibilities of the Committee are to decide the policies regarding the subject wise budget allocation, purchase of books, infrastructural needs, library services etc.

4.New arrivals are displayed on the Notice board. There are issue counters for students and staff. It has a separate Internet section for students and staff. OPAC, M-OPAC facility, e-books & e-journals facility is provided with the help of NLIST programme .Previous exam papers are made available on student's smart phones using QR Codes.

5.College library has the DLRAC (Digital Learning Resource Access Centre). In Short, it is a digital reading room facility of the college where students and staff can access digitized versions of library resources.

6.The students are informed about all the above facilities at the beginning of the academic year.

7.The students are made familiar with the library collection, order of arrangement of books in the cupboards, the use of OPAC AND M-OPAC, the circulation system and the facilities like Internet center, N-LIST and DLRAC.

8.Students select the required books using OPAC and M-OPAC facility and then fill the demand slips for the required books. Along with the staff the PG students have free access to the library.

File Description	Document
Link for Additional Information	[View Document](#)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Dr. Annasaheb G. D. Bendale Mahila Mahavidyalaya, Jalgaon was established in 1984, with a sole objective of imparting education to girls from rural area. Hence, Library has been regarded as the only major source of information and knowledge for students. From the inception of the College Library and its resources have been developed into a treasure of which the institution is proud of.

This date, the Library has a collection of 41,391 books and 116 journals/periodicals. This collection can be categorized in to texts and reference books. There are novels, story books, poem collections, biographies, autobiographies, dramas which are of great interest for the students as well as for faculty members. All this collection is easily accessible to all stake holders.

Apart from this, the Library has a collection of rare books, which are also available for the readers in the reference section. While deciding the rareness of these books we have taken in to account following factors:-

1. Age factor: Any book which is difficult to be availed of due to its early printing date and limited issue.
2. Ownership factor: Any book owned by a celebrity, i.e. a person of social/political/academic significance.
3. Aesthetic factor: Any book having good binding/exquisite art work/unique design or fine printing.
4. Physical factor: Any book having the condition of being rare or bearing signature of the author.
5. Historical factor: Any book with historical significance

On the basis of these factors, we endeavored hard to collect rare books by visiting places and meeting persons who had such collection.

Fortunately, the very first person we met was Barrister Y.S.Mahajan, the Ex-Member of Parliament, from the Jalgaon Loksabha Constituency, generously donated 26 rare books in various subjects, which proved to be of great importance to our staff and students. The first printing dates of these books are the prima-facie reasons for their being 'rare'. Similarly this collection is rare on the basis of its subject and appeal. e.g. 'Namdevachi Bhajane'(1955) edited by Acharya Vinoba Bhave is having great appeal to Marathi medium students and teachers having devotional cult of mind. Sant Namdeo was a great poet-saint of 16th century. He was a devotee of Vitthal and the book contains his Hymns in praise of the God Vitthal. And John Ruskin's 'Unto this Last' paraphrased by Mahatma Gandhi is of great interest to the readers for its subject and appeal. It was the edition of 1956 and of great importance to the students of Victorian age. Similarly Vice-Principal M.K.Yeole (M.J.College, Jalgaon) donated 16 rare books from his personal library. These books are of vital interest to the students and teachers on the ground of their contents and availability. The list is attached.

The rare books from our library are really a treasure for us and hence we have taken utmost care of them by giving separate cupboard with proper safety measures.

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 5.48

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
5.13	4.98	5.59	5.57	6.15

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)
Audited statements of accounts	[View Document](#)
Any additional information	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	[View Document](#)

4.2.6 Percentage per day usage of library by teachers and students

Response: 10.49

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 279

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

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- The Institution regularly updates its ICT resources.
- Computers with latest configurations and software are added regularly to ensure effective implementation of Teaching and Learning and for efficient Administrative work.
- There are **277** computers spread throughout the Campus –in the Departmental laboratories, Office, staff room , Library, UGC network centre , Networking and e-learning room, etc .
- Offices namely Principal, Vice-Principal, Administrative & Accounts' office have laptops, computers & accessories.
- Wi-Fi connectivity is made available to the staff and students to access e- resources.
- The institution
- Access to e-books & e-journals is provided to the students and staff by the college library through membership to INFLIBNET – NLIST.
- The institution has 5 well equipped computer laboratories to effectively conduct the undergraduate and postgraduate courses in Computer Science, Computer Application and certificate courses in Animation and Web designing.
- Language Laboratory has 21 computers with internet connection and licensed software of ETNL.
- The institution has developed Networking and E-Learning Centre which has ICT based teaching and learning tools. LCD projector is installed in the e-learning room for power point presentations. Students can watch MHRD, UGC, IGNOU, NPTEL and on-line lectures of IITPAL, NIOS, QEEE etc 32 channels under Swayam Prabha.
- The Mass media centre has 3 Computers (Two Apple and one I 5), Cube based sound recording and pro tunes sound recording software and Lecture capturing system.
- One power generators of 50 KVA and Two of 125KVA each are available on the campus and some of the laboratories have UPS backup facility.
- The Institution had distributed Wi-Fi system installed since 2007. Recently it has been converted into centralized Wi-Fi system. On 14-7-2016 optical fiber connection with 10 mbps speed was installed. The 2nd optical fiber line with 8 mbps was installed on 13-5-2016. For centralized Wi-Fi system the Institution has installed 60 mbps broadband connection.

4.3.2 Student - Computer ratio

Response: 10.26

File Description	Document
Any additional information	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: >=50 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Any additional information	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 10.67

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
12.75	11.26	10.98	8.08	12.08

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Utilization of facilities:

Lewa Educational Union of Jalgaon being the alma-mater of the College lays down the policies and procedures for the maximum utilization of the physical, academic and support facilities on the campus. The Principal being the head of the institution has been designated with the powers and responsibilities of implementing the policies and the decisions of the management in their blood and spirit

As laid down by the institution following procedure is in vogue for utilizing the facilities: - The Sarawasti Hall and the Conference Hall are made available on advanced booking principle.

- The classrooms are allotted to subject wise periods by the timetable committee at the beginning of each academic year 32 classrooms and seminar halls support ICT based teaching-learning
- The laboratories are also assigned to subject wise batches of students from UG to PG for carrying out their practicals.
- There are 5 PG labs recognized by the university used by PG students and researchers
- Library is Knowledge Resource Centre managed by the librarian who has developed a system for the optimal utilization of the books and journals therein.
- There is an entry register for students and faculty members.
- Students can use remote access facilities like MOPAC for finding out the availability of the book of their choice and NLIST facility to download it.
- The final year and PG students have a free access to the books and journals in the library.
- The gym is also have restricted entry, the in-charge is Director of Physical Education who avails of the services of support staff for the safe use and maintenance of the gym.
- An entry register is maintained, our students with I-Card and the women who register themselves for the fitness courses are only allow to use the gym.
- The students of our College with due permission of the District Sport Officer use Sport facilities available in the Chhatrapati Shivaji Maharaj Sport Complex, Jalgaon.
- In the campus there is a Basket Ball court available for the students.
- Students have a free access to computers in the UGC Network center, Language Lab, Computer labs, E-learning center and DLRC center.
- Departments have been provided with laptops and desktops computers to be used by faculty members.
- The admission process and other office services have been partially computerized.

Maintenance of the facilities:

- The budgetary provisions proposed for maintenance of infrastructure are discussed by the Authorities and funds are approved accordingly.
- A technician is appointed by the Institution who helps the Administrative staff and the teaching staff in resolving minor software and hardware problems.
- The teaching staff members and the technical staff help in maintaining the instruments in their laboratories. For any major technical problem in instruments in different departments, the service of a trained technician from an outside agency is hired.
- The books in the library are kept dust and pest free with vacuum cleaning and spraying of naphthol ball fumes.Support staff of the College looks after the cleanliness of the campus on rotation basis.
- Periodic monitoring and checking of LPG connection is carried out by representatives of Bharat Petroleum Company.
- Electric fittings are regularly checked and replaced whenever necessary. The services like campus cleaning, tank cleaning, maintenance of generators, water filters, Photocopy facilities, Fire Extinguisher etc are outsourced on annual contract basis.
- Annual maintenance contract for maintaining and utilizing physical and Academic support facilities is made with the following agencies:-

1. Shri Refrigeration Services, Jalgaon   --   Water coolers
2. Computer Beam, Jalgaon   --   Computers, LCD projectors, printers
3. Trinity Mahalsa Durga Sales and Services, Aurangabad   --   Generators
4. Soyo systems, Jalgaon   --   Solar system

5. Siddhi Software Systems	-- College Website
6. Creative business systems, Jalgaon	-- Photocopy facilities
7. K.B Associates	-- Fire Extinguisher
8. Shakuntala Enterprise	-- Intercom
9. BSNL Jalgaon	-- PCO/Telephone
10. Saptashrungi Services (Eureka Forbes)Jalgaon water	-- Aqua filters for drinking
11. Tank Cleaners, Jalgaon	-- Drinking water tanks
12. Shri. Shekhar Salunke	-- Cleaning Services

File Description	Document
Any additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 68.58

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1329	1520	2091	1761	1355

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 4.48

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
107	116	106	100	100

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	
Any additional information	
Link to Institutional website	

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 55.41

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1376	1710	1103	673	1675

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	
Any additional information	

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 13.92

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
200	223	313	437	425

File Description	Document
Details of the students benifitted by VET	[View Document](#)
Any additional information	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)
Any additional information	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 6.92

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
68	09	14	124	17

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years	[View Document](#)

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5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 29.03

5.2.2.1 Number of outgoing students progressing to higher education

Response: 218

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 1.51

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
08	04	07	11	02

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
533	490	395	370	391

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national

/ international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)
e-copies of award letters and certificates	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Art Circle: To impart knowledge about the various types of arts and to develop the artistic interests in the students is the main objective of the Art Circle.

- Gathering secretary is selected every year who looks after the various students activities in support to the art circle chairperson.
- She motivates students to participate in various activities arranged by the Art Circle.
- She anchors the annual gathering.
- She represents the College in various cultural competitions at the University level along with other students

Science Association: a group of students particularly belongs from science faculty.

- Student representative is selected by in-charge faculty member.
- She is actively participating in arranging various programs like lecture, competitions which is basically concerns with the science.
- She motivates the other students to take part in the programs arranged by the association.

Shardiya- a College millenium is published annually

- Student representative is selected as one of the members of the editorial board.

- She encourages students for creative writings.
- She motivates students to participate actively in the activities or competitions organized by Shardiya editorial board.
- She helps the editorial board to collect articles, essays, poems from the students.

Students Council/University representative is a student representative nominated from amongst the class representatives selected on merit basis as per the University Act.

- She attends the meetings and represents the college in the various activities and programs arranged by the university.
- She functions as a facilitator for the students as far as various campus problems of the College and the University.
- Student council is actively involved in all student related activities.
- The council acts as a medium between the principal and the students in general.

Debating and Elocution Committee- is one of the academic committee working at the institutional level.

- Principal nominates a Students' representative on the committee.
- She helps the committee members to organize competitions.
- She motivates students to participate in the competitions arranged by the committee as well as the outside agencies.
- She anchors various competitions organized by the Committee.

NCC (18th Maharashtra Battalion) Unit is represented by the Senior Under Officer.

- She motivates the students to take part in the NCC.
- She helps and looks after cadets during camps and parades.
- She leads the Republic Day and Independence Day parades.
- Guard of Honor is extended to the VIP guests by her, along with other cadets.

NSS: a group of students selected by interview method.

- Initially a group leader selected by the program officer.
- She is working as facilitator between program officer and other students of the unit.
- She looks after the students at time of camps.

IQAC: A representative of the students is nominated by the principal

- She attends meetings of IQAC and actively participates in discussions on various problems of students.
- Suggests improvement as regards to the functioning of college office and library.

File Description	Document
Any additional information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 71.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
85	80	77	46	69

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Dr Annasaheb G. D. Bendale Mahila Mahavidyalaya Alumni association is registered. The Registration No. is Jalgaon 0000129/2018.

A. Financial means

Alumni association contributed Rs. 3,47,743 during last five years (2013-14 to 2017-18).

B. Non-Financial means

2013-14

- Deepali Kirange, Lecturer in Raisoni Engineering College, Jalgaon has delivered a talk on "L R Parsar" to M Sc computer students.
- Shital Kshirsagar has delivered a talk on "Tissue Culture Technique" for T Y B Sc Botany students.

2014-15

- Chetna Satyavijay Chaudhari, Software Engineer, Flipkart, Banglore delivered lecture on "Career

in Computer"
- Jyoti shrivastav- guided in Dandiya Training Workshop on 23rd Sept 2014
- Industrialist Mrs. Supriya Rane - Examiner of Food festival in Gathering 2014-15
- Shilpa Surana- chocolate making workshop arranged on 27th Sept 2014

2015-16

- Ashwini Nehete- Participated in Handicraft Exhibition arranged on 24-25 Dec, 2015.She has got maximum sell for her handmade articles kept in exhibition and got First Prize.

- Sunayna Meshramkar (Registered for Ph D) has talked on "Research Methodology" for T Y B Sc Zoology students.

2016-17

- Dr. Madhulika Sonawane was a resource person for "Research Methodology" in One day workshop arranged by Commerce Department on 24th August 2016.
- Hemlata Bamnodkar (Entrepreneur, Jalgaon) as an Inauguration of Jr Gathering on 24th Dec, 2016
- Hemlata Bamnodkar (Entrepreneur, Jalgaon) delivered lecture on "Marketing, Advertisement and Skill of Entrepreneur" on 24th Dec, 2016 to Commerce students.
- Shirin Khan- participated in singing in Jallosh 2017 (Gathering).
- Jayashree Joshi (Manager, Jalgaon Janata Bank, Jalgaon) delivered a lecture on Cashless Transaction on 4th January 2017 to Commerce Department.
- Dipali Kale has dicussed about "Career in Fashion Designing" with students on 2nd February 2017
- Jayashree Joshi involved in Cashless Awareness Program arranged on 9th Feb 2017.
- Shirisha Domety explained "Microprocessor at Embedded System" to TY B Sc Electronics students on 18th Jan 2017.
- Seema Patil delivered a lecture on "Microprocessor" to TY B Sc Electronics students on 21st Feb, 2017.

2017-18

- Shirin Khan- delivered a demonstration on Microscope handling on 1st July 2017 to Biology students.
- Rakhi Sharma delivered a lecture on Mobile Banking on 6th Sept 2017 to Commerce students.
- Shirin Khan (Teacher in Roostamji English Medium School, Jalgaon) has delivered a lecture on "Central Dogma of Molecular Biology" to T Y B Sc Zoology and Botany students on 9th Sept 2017
- Bhavna Wani, Chetna Kale, Komal Vyas, Krutika Yeole, Namita Bhole, Priyanka Jadhav, Disha Agrawal and Hemlata Bamnodkar have participated in "Handicraft Exhibition- 2017".
- Dr. Pratibha Bhavsar (Medical officer, Parola) and Prof. Deepali Khadke (Lecturer, Chhatrapati Shahu Maharaj B. Ed. College, Jalgaon) - Examiners of Food festival in Gathering 2017-18.
- Sapna Nahar delivered a lecture on *Goods and Service Tax* on 5th Jan 2018
- Priyanka Barhate delivered a lecture on "Numerical simulation in Electronics" on National Science Day, 28th February 2018

File Description	Document
Link for Additional Information	[View Document](#)

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: 3 Lakhs - 4 Lakhs

File Description	Document
Any additional information	[View Document](#)
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 12

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	03	02	02

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	[View Document](#)
Report of the event	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

- The **Vision** of the Institution is to work for women's social and economic empowerment through education and skill development and to emancipate them from the shackles of age old societal bondages by making them independent and self-esteemed to meet the Glocal challenges.
- The **Mission** of the Institution is to aim at an overall educative experience for women than just academic pursuits.

The Vision and the Mission statements of the college are in tune with the National Policy on Higher Education. The college is governed by Lewa Educational Union, Jalgaon. The office of LEU and the college are on the same campus. This physical proximity provides convenience for the top management, Principal and the faculty to work together for the implementation of quality policy and plans. The leadership (top management and Principal) in collaboration with CDC and IQAC make sure that the policy statement and the action plans are aligned with the stated mission of the Institution. The leadership is also involved in communicating and reviewing the policies/action plans from time to time through meetings with various stakeholders periodically. The faculty meetings are held usually at the beginning, end of every semester and whenever required. The Principal follows a democratic and open door policy of leadership. Any stakeholder is free to come to the office of the Principal with grievances and constructive suggestions. The Principal also interacts with stakeholders such as alumni, parents and prospective employers through periodic meetings. The leadership understands the importance of dynamic policy and planning. A periodic need-based analysis is carried out with the help of key administrative (Vice-Principals) and academic (Heads of Departments and faculty members) authorities.

To achieve the goals as defined in the Vision of the college, following are some of the initiatives taken by the institution:

- School of Skill Development
- Centre for Mass Media and Foreign Languages.
- School of Design and Art.
- Competitive Examinations Guidance Centre
- Indoor and outdoor sports facilities along with State-of-the-art gymnasium.
- Handicrafts Exhibition.
- Common Research and Instrumentation Centre
- Networking and E-learning room
- Placement Camps
- Language Lab
- Co-curricular, Extra-curricular and Extension activities
- ICT based teaching / learning

File Description	Document
Link for Additional Information	

6.1.2 The institution practices decentralization and participative management

Response:

The Institution practices decentralization and participative management

The Institution always encourages decentralization and participative management. Various committees have been formed for effective functioning of the Institution. Meetings of the committee are held from time to time for planning and execution of work. Responsibilities are assigned to the members of the committee. Some of the committees have representatives from all the stakeholders. One example to quote is **Purchase Committee.** Purchase Committee deals with all matters pertaining to the purchases for the Institution. The committee comprises of the following members:-

Chairperson: Principal

Secretary   : Registrar

Members   : 1) Two Management Representatives

2) Vice-Principals

3) Two senior faculty members

4) Laboratory Assistant

5) Invitees, the Heads of the Department for which the purchases are to be made.

As per requirement, Heads of concerned Departments submit requirements of purchases to be made to the Principal. The Secretary convenes the meeting of the Purchase Committee to discuss all the proposals of purchases. All members of the committee are invited to attend the meeting. After due discussion on comparative statements of quotations and taking into consideration the budget allocations, resolutions are passed and accordingly purchases are made. The Secretary maintains the record of the correspondence and financial transactions of the purchases.

Case Study: A meeting of the Purchase Committee was convened on 19/09/2017 to discuss and finalize, among other items, the purchase of computers from the grants received under UGC XII plan. The members present at the meeting were: Mr. N. S. Patil (Secretary, Lewa Educational Union), Prof. Ram Prakash Gupta (Vice-Principal), Dr. D. D. Narkhede (Senior Faculty), Mr. M. R. Dhande (Registrar), Mr. S. P. Chaudhary (Laboratory Assistant), Dr. L. S. Patil (Dept. of Electronics), Mrs. S. P. Fegade (Dept. of Electronics), Mr. A. P. Sarode (Dept. of Physics). The comparative statements of quotations were presented at the meeting and after detailed discussions it was unanimously resolved that an order for 20 computers of Dell Vostro SFF 3268 Desktop Computer System with configuration specified in the quotation; and 04 Epson EB X-31 LCD Projectors be placed with M/s. Computer Beam, Jalgaon. The

proposer for the resolution was Prof. Ram Prakash Gupta and was seconded by Dr. D. D. Narkhede. (as per details from item no. 2 of the minutes of the meeting recorded in the proceedings book.)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The institution has focus on empowering women and providing skill education to ensure optimal advantage of demographic dividend.

Example – School of Skill Development:

1. Perspectives/ Strategic Plan-

- As stated in the **Vision** and **Mission,** the Institution endeavours to make women self-reliant by empowering them for socio-economic advancement through skill education**.**
- Stimulate the strength within women and help them realize their untapped potential, make them empowered and self-reliant with the help of skill education.
- Promote skill education, training & professional development
- Build self-confidence, leadership skill by allowing students to utilize their knowledge and talent in skill education.

2. Deployment Document-

By 2020 India will be known as young India across the world whose working population will be very high. Considering this, college has concentrated on entrepreneurship development, with the new approach towards skill based education.

In the year 2010-11 college initiated self-financed autonomous courses in –

- Beauty Therapy
- Fashion Designing & Tailoring
- Cooking Baking
- Soft Toys Making

Students were given skill education and training through regular classes, workshops, seminars and guest lecturers etc.

College has also given skill education through VTP courses (Vocational Training Program) BEA-01 in Beauty Therapy and Hair Dressing in the year 2012.

In the year 2012-13 college got UGC grants for COC (Career Oriented Courses)

- Beauty Therapy & Hair Dressing- 7,00,000 /-

- Web Designing -10,00,000 /-
- Computer Animation -10,00,000/-

Along with conventional courses, students can take benefits of skill education. The structure of Career Oriented Courses is designed at three levels.

- Certificate Course
- Diploma Course
- Advanced Diploma Course

Further in 2015, UGC approved B. Voc degree in **Beauty Therapy and Fashion Designing,** which received funding of 170 lacs.

- 03 years full time course
- Affiliated to North Maharashtra University, Jalgaon and NSDC, New Delhi
- Eligibility – HSC (Any stream), Diploma, ITI/ MCVC Equivalent
- No age limit
- Multiple entry and exit option

B.Voc Structure-

1.	Certificate	06 months
	Diploma	06 months
1.	Advanced Diploma	1 Year
1.	Degree	1 Year

The intake capacity for every year is 50 students. B. Voc. degree is also certified by relevant sector skill council (for different NSQF levels- National Skill Qualification Framework). Industrial seminar, workshops, exhibitions, fashion shows, beauty expo are regular activities where the students develop their communication and marketing skills. Students are also groomed through general component subjects like, Linguistic Proficiency, Professional Ethics, Industrial Safety Management, Financial Accounting, Human Resource Management and Entrepreneurship Development. The IQAC has proposed to begin post graduate vocational courses (M. Voc.) in the College.

The Institution ensures the success of the strategic plan through FED (Forum for Entrepreneurship Development) under which entrepreneurship development programmes such as annual Handicrafts Exhibition, Ruchira- Weekly Food Stall, Fashion Show, Beauty Expo and Fashion Exhibition, Field Visits, Workshops etc. are organized.

Besides, the Institution envisages UDAN a unique initiative to provide financial support to the qualified aspirants of School of Skill Development. The Institution shall provide seed capital to the aspirants for start-ups in their respective fields. The objective behind the initiative is to encourage entrepreneurship among women and turn them from job-seekers to job-providers.

File Description	Document
Strategic Plan and deployment documents on the website	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Description of Organogram:

The Executive Council of Lewa Educational Union functions as the chief governing body for the Institution. CDC and IQAC are mainly responsible for overall academic, administrative and infrastructural development of the Institution and work under the Executive Council. The Principal is responsible for the overall administration of the Institution and looks after day-to-day management of the Institution. The Principal reports directly to the Executive Council. The Vice-Principal(s) assist the Principal in academic as well as administrative matters and are in-charge of the Institution in the absence of the Principal. The Vice-Principal(s) also carry out the tasks and responsibilities delegated to them by the Principal and report to the Principal. The Vice-Principal(s) coordinate the interaction and communication between the academic and administrative staff, the Librarian, the Director of Physical Education, and the Principal. In office administration, the Registrar functions as the head of the non-teaching staff. In office related matters the Registrar is assisted by the Office Superintendent (OS) and the clerical staff. The OS and clerical staff are assisted by the office attendant and support staff. In academics, for Humanities, Commerce and Management, and Science faculties, Heads of the Department look after the functioning of the concerned department. HODs are assisted by the faculty members of the respective departments and the non-teaching and support staff. HODs report to the Principal and the Vice-Principal(s). For interdisciplinary and autonomous courses, HOD/Coordinator(s) are appointed by the Principal. HOD/Coordinator(s) report to the Principal and Vice-Principal(s) and are assisted by the faculty members, non-teaching and support staff. Librarian functions as the head of the Library and reports to the Principal. The Librarian is assisted by Assistant Librarian and clerical staff.Assistant Librarian and clerical staff are assisted by the Library-attendants and support staff. The Director of Physical Education is the Head of the Department of Physical Education. The Director of Physical Education reports to the Principal and the Vice-Principal(s) and is assisted by the support staff.

**For more details about Functions of Various bodies please refer additional information

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

    1. **Planning and Development**
    2. **Administration**
    3. **Finance and Accounts**
    4. **Student Admission and Support**
    5. **Examination**

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

At the start of every academic year committees are formed, which are reframed or reshuffled every three years. Over the academic year the committees organize academic, co-curricular and extra-curricular activities and programmes. The committees function under the guidance of the Principal and the Vice-Principals. Every committee is assigned specific responsibilities to be carried out over the academic year. The chairman of the concerned committee convenes periodic meetings. The Principal presides over these meetings. Through discussions, resolutions are passed and implemented by the committee accordingly.

Alumnae Association

In the meeting of the Alumnae Association of the college held on 5/04/2017, it was resolved that some part of the funds of the Alumnae Association should be utilized for creating facilities which would be useful for students. On the suggestion of some of the lady staff members it was decided that sanitary napkin vending machines should be installed in the washroom for students. The Principal Dr. S. S. Rane approved the suggestion and instructed the office to invite quotations for the purpose.

In the next meeting of the Alumnae Association which was held on 15/07/2017, the chairperson of the Association Mrs. Manisha Patil informed the members that quotations for installation of sanitary napkin machines from seven interested vendors were received. The chairperson presented the comparative statement of the quotations in the meeting and after due discussion it was resolved that order for the purchase of a sanitary napkin vending machine be placed with Ms. Elemech Power Control, Nashik. A letter to that effect was dispatched to the concerned vendor for the purchase. Accordingly, following due official procedures, the machine was purchased and installed in the girls' washroom on the campus.

In the same meeting a proposal received from the President of Inner Wheel Club of Jalgaon East, Mrs. Nehal Kothari for installation a sanitary napkin vending machine and an incinerator for the disposal of the napkins was discussed. A letter dated 15th July, 2017 from the President of the Inner Wheel Club was presented in the meeting. It was unanimously resolved that the proposal be accepted and the machines be inaugurated on 12th Aug., 2017. Accordingly further communication with the concerned office bearers of the Inner Wheel Club was carried out and the machines were installed in the girls' washroom and inaugurated by Ms. Madhaviji Pandya (District Chairperson of Inner Wheel Club), and Ms. Manjiri Deshpande (President, Inner Wheel Club Thane, North). Other members of the Inner Wheel Club, Jalgaon – Ms. Gunjan Kankaria, Ms. Nehal Kothari, Ms. Shital Kothari, Ms. Bina Gandhi, Ms. Charu Ingale, Ms. Neha Ingale, Ms. Nutan Kakkad were present on the occasion.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Welfare schemes available to the teaching and non-teaching staff are:

- The Institution extends concession in fees and financial assistance to the needy staff members for their wards on receiving applications
- The management whole-heartedly supports various welfare measures taken up by the College, such as Credit co-operative Society, Organization, Staff Welfare Fund, Student Welfare Fund.
- At the time of emergency, voluntary donations are collected from staff members to meet out the accidental or hospitalization expenditures. Mr. M. R. Gondhali Junior Clerk was given Rs. 76,000/-
- Insurance policy covering accident risk is taken for the members from 15/02/2006 through the credit co-operative society.
- The facility of deduction of life insurance premiums and loan installments at source is provided to the staff members so as to enable them to easily manage their crucial financial needs.
- Festival Advance is given to the Non-teaching staff.
- A very liberal and democratic policy has been strengthened to encourage the staff to improve themselves for discharging their duties more effectively.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 34.75

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	18	04	03	28

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	<u>View Document</u>
Any additional information	<u>View Document</u>

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	07	06	04	04

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<u>View Document</u>
Any additional information	<u>View Document</u>

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 11.67

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	04	02	06	07

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The mechanisms for performance assessment of individual faculty are –

- PBAS (Performance Based Appraisal System) introduced by UGC.
- Self Appraisal Reports
- CR (Confidential Reports)
- Feedback from students.

The PBAS form comprises three criteria viz. 1. Teaching, Learning, &Evaluation,2. Professional Development and Co-curricular aspects, & 3. Research & Publication. PBAS is mandatory to all permanent teaching faculty. The PBAS forms for CAS (Career Advancement Scheme) of each individual teacher are verified by the Internal Quality Assessment Cell of the college and endorsed by the Principal. The PBAS record of the teacher is considered for promotion under CAS. Likewise, Self Appraisal Reports by faculty are also mandatory. Self Appraisal forms filled up and submitted by the faculty are reviewed and endorsed by the concerned H.O.D. and the Principal. The document is taken into consideration at the time of placement of faculty in higher pay scale by a committee comprising Joint Director of Higher Education, representatives from the University and the Management, subject experts, the Principal and the H.O.D. As per the scheme and on recommendation of the IQAC of the Institution, faculty of the college Prof. A. M. Nemade (Chemistry), Prof V. J. Patil (Geography) and Prof. Ramprakash Gupta (Zoology) (retd.) have been promoted to the rank of Professor, where as other teachers – Mr. P. D. Patil (English), Dr.(Mrs.) S. S. Chaudhari (Botany), Dr. S. S. Rankhambe (Hindi), Dr. Suhas Patil (Physics) have been placed at higher grade pays.

Confidential report on academic performance highlighting the skills and credentials and overall behavior of the non-teaching employee is prepared by the Head of the Dept. and submitted to the Principal annually.

Performance of the faculty is also assessed through students' feedback. Every year feedback on teachers' performance is obtained from students with the help of a questionnaire. The work is strictly confidential and is carried out by a constituted committee. A summarized confidential report based on the feedback is prepared by the committee and submitted to the Principal. The Principal talks to the concerned faculty personally and appraises of the feedback.

Evaluation of the performance of the non-teaching staff is done by the Registrar, Head of the concerned Dept. and the Principal on the basis of daily work sheets and CR. Accordingly, the deserving employees are given incentives by way of promotion, additional increment in the pay scale, recommendations to the University and other national and state agencies for recognition awards. Deserving employees are also felicitated at the time of annual gathering of the college as well as in the Annual

General Meeting of Lewa Educational Union, Jalgaon.

On the basis of performance evaluation and seniority of the non-teaching staff, Mrs. V. P. Bendale, Mr. Gopal Sonawane, and Smt. S. B. Barela have been promoted to the position of Office Superintendent, Head Clerk and Laboratory Assistant respectively. Other employees from the non-teaching staff have been placed at higher pay scales on the basis of performance appraisal and as per norms and service conditions defined by the govt. of Maharashtra.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college has a mechanism for internal and external audit:-

- **Internal Audit: -** M/S. Sarode Firke & Co. is appointed by the management as internal auditor to audit the accounts. Audited financial statements and audit report are obtained at the end of every year. They are discussed and approved in the Annual General Meeting. Internal audits are conducted twice annually. Steps are taken by the college to rectify the discrepancies reported in the audit report. There is efficient internal audit mechanism in the college.
- **External Audit:-** External Audit is done by various bodies such as-

1. **Accountant General Audit**: - is conducted once in five years, last audit was done between 20/12/2011 to 23/12/2011.
2. **Joint Director's Audit: -**takes place every year, if objections are raised, justification is provided.
3. **ST Scholarship Audit: -** it is done by Ekatmik Adiwasi Vikas Project, Yawal, once in five years.
4. **NSS Audit & Student Welfare Committee Audit: -** it is done every year by the University. Audit objections, if any, are fulfilled as per norms of the University.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 45.66

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.44	11.68	28.25	5.14	0.15

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Institution ensures optimal utilization of infrastructural and human resources through pragmatic resource mobilization policy. The resources are utilized primarily with the objective of achieving the academic and extra-curricular goals of the Institution.

A] Fund Mobilization

- **Policy:-**

1. As per the policy of Government of Maharashtra State admissible non-salary expenditure budget is prepared.
2. Redeemable fixed deposits from management, teaching and non-teaching staff with prior permission of management

- **Procedure:-**

1. Budget is prepared for fund mobilization.
2. It requires approval of CDC
3. Purchase committee takes the decision regarding purchases.
4. Redeemable fixed-deposits from trustee and staff with prior permission of management.

- **Optimal utilization of resources**

Redeemable fixed-deposits were utilized for developments of infrastructural facilities when no support is available from government.

B] Infrastructure:-

- **Policy–**

1. Proper planning and execution done for utilization of infrastructure.
2. Maximum utilization of Infrastructure for academic purpose.

- **Procedure**

1. Faculty wise members included in timetable committee for maximum utilization of infrastructure.
2. Approval of Principal and Vice-Principal for allotting use of infrastructure.
3. Advance registration for utilizing infrastructure.

Optimum Utilization

- **Computer Laboratories:**- Used for computer practicals and also for- **a)**Avishkar Research work & training etc.**b)**Online examinations.**c)**Students' Seminar

- **Laboratories:**Regular practical and some laboratories are used for PG and special subjects lectures

- **Conference Hall:**

  a)Used for academic programs, Guest Lectures, Training, Seminars, Workshops and Conferences, Cultural Programs.**b)**Shared with external agencies- University, UGC, Central Govt., State Govt. and Local government organizations to conduct programs with their collaborations.

- **Meeting Hall:**

  a)Used for meeting and discussions.**b)**Training programs.**c)**Shared with universities for academic purposes as institute lies at center of city. **d)**Students' Seminar

- **Classrooms:-**Apart from regular lectures, classrooms are used for conducting MPSC/UPSC/CET exams.
- **Playground**:-Utilized for conducting various summer camp/programs along with practicing games and conducting various matches. programs such as Fashion Show, Annual Gathering, NCC parade, Flag hoisting etc. are organized on the playground.
- **Gymnasium:-**The Gym provides fitness facilities /services to the women (besides the students) on monthly subscription.
- **B. Voc [Beauty Therapy & Fashion Designing]:-**a)Conducts various career oriented courses. b)Provides commercial services.
- **Mass Media:-**Resources are used for academic purposes as well as for in Projecting and Covering the news**.** Provides commercial services.
- **School of Design and Art:**-The public at large is made aware of the benefits of the environment friendly idols of Lord Ganesha.

C] Human Resources/Personnel:

- **Policy-**To increase the performance of organization, gaining competitive advantages.
- **Procedures:**

1. Defining proper job description for HR selection.

2. Selecting right person on right job.
3. Induction training.
4. Performance appraisal.

- **Optimum utilization of Human Resources:**

1. **CDC:-**Employees are active members of CDC.
2. **Administration:-**Leadership role of senior faculty helps in planning and execution of educational policies at different hierarchical level- Vice-Principal,HOD,Co-ordinators and Committee Chairperson

3. **Autonomous Courses:-**HR contributes in strengthening the autonomous courses eg. School of Skill Development, Mass Media, School of Design and Arts, Skill Oriented Certificate courses.

4. **Office:-**Hiring and retaining qualified teachers and staff.Implementing robust and transparent performance management system.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Since quality enhancement is a continuous process, the IQAC becomes a part of the Institution's system and works towards realization of the goals of quality enhancement and sustenance. The Institution has setup many quality enhancement strategies and processes.

Ex1.

School of Skill Development:

Generally high school and college programs are predominantly knowledge-oriented. The practical components are limited to few subjects and they end up being laboratory assignments. Due to many constraints such as the examination and evaluation framework, students either don't get a chance to explore and experiment through skill building or they are not 'taught' that unless knowledge is balanced with application through practice, it will not get appreciated well. Awareness about skill-based, solution-centric learning can bring in a positive shift in making students aware of the actual job scenario through real work environment in the industry. To provide skill based education to students the Institution has setup a School of Skill Development (SSD), the SSD is a state-of-the-art facility having two UG programs B. Voc. in Fashion Designing and B. Voc. in Beauty Therapy and 26 autonomous COC, certificate, diploma and advance diploma courses. For the UG skill oriented programs the institution has received funds from UGC to start the B. Voc. degree programs. These are approved by the University and are also certified by relevant sector skill council (for different NSQF levels- National Skill Qualification Frame

work).Industrial seminar, workshops, exhibitions, fashion shows, beauty expo are the regular activities where the students develop their communication and marketing skills. Students are also groomed through general component subjects like, Linguistic Proficiency, Professional Ethics, Industrial Safety Management, Financial Accounting, Human Resource Management and Entrepreneurship Development. The Institution proposes to introduce post graduate vocational courses (M. Voc.)

Ex 2. Common Research and Instrumentation Centre:

The faculties are actively engaged in research & development. Our aim is to promote research activities among teachers and students. Teachers are motivated for carrying out doctoral and, post doctoral research. They are also encouraged for paper presentation at seminars and conferences and to submit minor and major research projects. Students are encouraged to participate in various research project competition, seminars, conferences and workshops. Infrastructural facilities are provided for conducting quality research and providing research related services and consultancy to other institutions. The IQAC at the college had taken decision to establish Common Research and Instrumentation Centre which functions as a one stop solution for research related services. The Common Research and Instrumentation Centre has analytical instrumentation section and general instrumentation section. The analytical instrumentation section is equipped with DST-FIST and UGC funded sophisticated instruments like Agilent FTIR, Ultrasonic Cleaner, UV-Spectrometer, Precise Digital Balance, Fluorescent Microscope, whereas the general instrumentation section includes instruments like Spin Coater, Penta-head Microscopes, Furnaces, Hot Air Furnace, Tissue Processors, etc. The newly established Common Research and Instrumentation Centre will help to strengthen the research activities in the Institution. The centre also provides consultancy services to outside agencies.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC meets regularly to take the review of academic and administrative activities to ensure monitoring of the sustenance and enhancement of the quality of higher education as stipulated by NAAC. The IQAC with CDC guides in planning, monitoring and evaluation mechanisms regarding academic and administrative processes as per the Maharashtra Public Universities Act 2016.

Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are as follows:

Example 1:

ICT Orientation of Teaching Learning Process: In recent years, several studies and reports have highlighted the opportunities and the potential benefits of information and communication technologies (ICT) for improving the quality of education. ICT is viewed as a "major tool for building knowledge societies". As the use of ICT in education and training has become a priority during the last decade, to strengthen ICT oriented teaching and learning process the College provided and upgraded all necessary infrastructure facilities such as:

- Sufficient numbers of computers.
- Centralized Wi-Fi system secured with Firewall.
- LCD facilities installed in classroom, seminar hall, meeting hall and in laboratories.
- Sufficient numbers of printers, scanners and photocopiers are available on the campus.
- DST-FIST funded e-Learning and Networking Room having 30 computers with internet facility and necessary software, one laptop, one smart internet television, Wi-Fi enabled multi-function printer, LCD projector and display, K-*Yan's* Interactive Projector.
- DTH service is installed to access educational TV channels like Swayam Prabha, NPTEL, UGC-CEC, IGNOU and NIOS, NCERT, QEEE, IIT PAL, etc.
- Dynamic and fully informative website with video and audio lectures.
- Partially automated library having all necessary ICT facility like OPAC, MOPAC, NLIST access, etc.

College conducts several student centric activities like Knowatech (poster competition and online test), workshop on Cashless Payments, training to use e-Resources, students' seminars, etc. College has successfully adopted the KBC North Maharashtra University implemented Online Examination Question Paper Delivery and On-screen Evaluation System.

Example 2:

Explorations: A Students Research Booklet

In today's academic pursuit, students hardly get any chance to actively participate in research and related activities. To motivate students to carry out research and to provide a platform for publication and to appreciate their work, the Institution has initiated the activity of publication of 'Explorations' students' research booklet. It is a collection of research articles prepared and presented by students at various project competitions like Avishkar (State Level Inter-University Research Convention) and University Level Research Project Competition. The articles published in it are on actual research work carried out by students from different faculties under the guidance of faculty members. To carry out research and for presentation of research papers at various levels, the Institution provides complete financial support to the students. During last five years students have won prizes in various research competitions like State Level Avishkar, and University Level Research Project Competitions and also in other oral and poster presentation competitions organized by various institutions.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	07	06	04	04

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
IQAC link	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

Response: B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

In Academics the Institution focuses on enhancement of ICT facilities in teaching and learning. Augmentation of e-learning facilities on the campus has been given priority on the agenda. Learning options on the campus have been diversified with major thrust on skill development programs. Research orientation of the students is also promoted to prepare budding researchers for explorations of innovative ideas. In administration the emphasis is being given on automation, standardization and up gradation of systems to make them more student-friendly.

Academics:

1. Up gradation of ICT facility: ICT facilities have been augmented on the campus with a view to enhance the effectiveness of teaching-learning process. 15 LCD projectors have been installed in the classrooms. Wi-Fi facility is provided to students and the staff. Internet connectivity has been enhanced to 58MBPS. Students have access to M-OPAC and video lectures delivered by the faculty of the college. Networking and e-learning facility has been set up on the campus. Number of computers has been increased and up gradation of systems is done from time to time.

2. Enhancement of learning options for students: PG programs in Marathi and Hindi have been started

from the academic year 2015-16. Under skills development initiative the Institution has established School of Skill Development, School of Design and Art, Department of Mass Media and Foreign Languages which offer short-term and long-term career-oriented professional education. Through tie-up with Thinking InfoTech, a private computer institute, short-term courses in computer science have been started on the campus. Recently (in the year 2018-19) under B.VOC, UGC has sanctioned 09 professional courses to the Institution.

3. Implementation of LMS and web based teaching-learning facility: In Mass Media and Foreign Languages Department of the Institution, audio and video recording studios have been set up where audio and video lectures of the faculty are recorded. The lectures are then uploaded to the Institution website as well as YouTube for the benefit of students. Besides, students are provided web links of educational websites. N-LIST accounts of the students have been opened to enable them to use e-resource for educational purposes. The Institution endeavors to provide "Anytime, Anywhere" learning facility to students.

4. Research oriented learning: Students are encouraged to participate in seminars and conferences organized by other institutions. Workshops on topics like Hindi Literature, Gender Sensitization, Human Rights, Skill Development, *Modee* Script are organised. More students are encouraged to participate in events like Avishkar, a University level research competition, and research papers of the students are collectively published in ***Explorations,*** a compilation published by the Institution.

5. Library Automation: M-OPAC and QR code facilities are provided to students for ease of access to books and question paper sets.

6. Organization of various general competitive examinations: The Institution regularly organizes general competitive examinations which are open for students from other institutions also. These examinations include: KNOWATECH (Computer Sci.), Power Point Presentation, Jidnyasa (G. K.), and exams on the thoughts of Mahatma Phule and Dr. B. R. Ambedkar.

7. ISO 9001:2015 certification: The Institution is ISO 9001:2015 (cycle III) certified. Internal academic as well as administrative audits, and annual surveillance audit by DNV-GL are conducted periodically to ensure smooth functioning and effectiveness of the systems as per global standards. Third cycle has already been successfully completed.

Administration:

1. ISO 9001:2015 certification: Ensures effective administration in terms of time management, delegation of responsibilities, record keeping, problem solving, co-ordination of various tasks, up gradation of systems, review and revamping of processes and procedures.

2. Office Automation: Tally ERP has been installed in the office to expedite financial accounts. Training programs for effective use of CMS software are organized for the office staff of the Institution from time to time.

3. Library Automation: Bar coding of all the books in the central library has been done to facilitate fast and error-free handling of library transactions like issuing of books.

4. Up gradation of power backup system: The Institution has installed 27KW of solar electricity generator

and two 125KVA of diesel electricity generators to ensure uninterrupted supply of electric power to office, classrooms and laboratories.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 26

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	08	05	03

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:
   1. Safety and Security
   2. Counselling
   3. Common Room

Response:

a) Safety and security

b) Counseling

c) Common Room

The activities carried out by the village on these themes are prescribed below:

a) Safety and security:-

The very location of the college is a major support for safety and security of students. There are three gates to the campus through which well-planned entry and exit is maintained. First AID boxes are available in the departments. Fire extinguishers have been installed in the laboratories, library on and each floor of the building. MCBs have been installed. The campus is under CCTV surveillance. Security guards are appointed. Students have been given registration ID number. Rector for the Ladies hostel has been

appointed to look after the well-being and safety of the hostelers. Movement register is also maintained in the hostels. Every year medical checkup camps are organized for students. Specially appointed Nirbhaya Pathak of Jalgaon Police frequently patrols the campus. In addition college organizes disaster management workshops, "Swayamsiddha" (Self Defence Training Program) for the students.

Students can approach the Principal regarding their problems on safety and security directly or through suggestion boxes placed at convenient locations on the Campus for the redressal of their grievances. Besides, the Grievance Redressal Cell is constituted every year to meet any complain of the students.

Committee against Sexual Harassment has been established as per the norms of the university on the campus. Any student having complaint in this regard can approach the committee.

For precautionary measures all the students are advised to carry the identity card as long as they remain on the campus.

Ragging within or outside the college campus is prohibited. Ragging means display of disorderly conduct, doing of any act which causes or likely to cause physical or psychological harm or raise apprehension of fear or shame or embarrassment to a fellow student. If any student directly or indirectly commits, participates in, abets or propagates ragging, is dismissed from the college and no institution admits her for a period of 5 year thereafter. The offence can also invite punishment in the form of fine & imprisonment. The rules and regulation that are formulated from time to time and are binding on students.

The Institution constitutes an Internal Complaints Committee (ICC) with an inbuilt mechanism for gender sensitization against sexual harassment. An aggrieved student is required to submit a written complaint to the ICC within three months from the date of incident. Provided that where such complaint cannot be made in writing, the presiding officer or any member of the ICC shall render all reasonable assistance to the person for making the complaint in writing.

Friends, relatives, colleagues, co-students, psychologist or any other associate of the victim may file the complaint in situation where the aggrieved person is unable to make a complaint.

College has a full-fledged health center functioning from 8.00 a.m. to 6.00 p.m. The First aid in cases of emergency and consultation needed for general health problems are available free of cost. College organized the 'Rubella Vaccination Campaign' which has been initiated by Ministry of Health and Family Welfare, Government of India. The students were vaccinated during the drive. The campaign was a great success.

The Principal organizes meeting with students at the beginning of academic year and periodically as well to discuss issues related to safety and security of students. In teacher – parent Association meeting also the issues & problems related to students' safety and security are discussed and solutions are worked out.

b) Counseling:-

The counseling is done through various activities as indicated below:

i) Counseling at the time of admission process:- At the time of the admission, the college frames an admission committee from among the teachers, to assist and guide the students in filling up of admission

form, in the selection of faculty and subject combinations. The parents who accompany their wards at the time of the admission are also provides necessary guidance. Besides this a counseling committee is easily accessible to students for the advice and guidance on academic, psychological problems and personal matters throughout the academic session.

ii) Deesha Counseling Centre: - Department of Psychology runs the Deesha Counseling Center, which is open for all students. The personal counseling and psychological testing services are provided by this center. This service is completely confidential. Usually, the students who have problems come to the center and meet to the concern faculty. The concern faculty discussed with the students and tries to help the student to come out of her problem. Counseling center arrange counseling workshops for the college students as well as for the high schools going students at the various school with the aim of community service. This is the regular feature of the counseling center.

iii) Career Guidance and Placement Cell: - The cell is active on the campus for providing guidance to the students about jobs and placement opportunities campus interviews are arranged every year.

v) Competitive Examination Guidance Centre: - The expertise, guidance and information regarding various competitive examinations is made available to the students by this centre. Various activities such as seminars, workshops, regarding competitive/ soft skills are also conducted.

Mentoring System: It is a practice where every teacher acts as a mentor for few students and help the students to solve their academic and non - academic personal problems.

He encourages the students to participate in co-curricular & extracurricular activities. The teacher who acts as a mentor to students offers them academic support along with motivation.

c) Common Room:-

College has spacious common room. It serves as a place for relaxation and socialization. Magazines and newspapers are also arranged in the common room for recreation.

File Description	Document
Any additional information	[View Document](#)

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 52.76

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 68470

7.1.3.2 Total annual power requirement (in KWH)

Response: 129771

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)
Any additional information	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 42.42

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 24528

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 57816

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)
Any additional information	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

The institute has well – developed mechanism as described below for waste management.

- **Solid waste management**

Solid waste includes garbage, rubbish such as paper in Classrooms and offices, tin cans and other miscellaneous waste like food and kitchen waste from canteen. Approximately 740 kg. of biodegradable solid waste is generated from canteen Dustbins are located at various places to collect solid wastes. Jalgaon Municipal Corporation collects garbage of the campus and takes it away regularly.

The N.S.S and N.C.C units of the college organize cleanliness programs in college premises. The NSS volunteers regularly participate in campus cleaning initiatives. These drives encourage students to separate recyclable and non-recyclable wastes. Teaching and non teaching staff of the concerned

departments instinct the students for optimum care to be taken while using hazardous solid chemicals in the practicals.

- **Liquid waste management**

The major sources of waste water generation in College are wash basins, toilets and science laboratories. The waste from science laboratories is disposed properly. Liquid wastes generated in the science laboratories are diluted with water & then discharged

The college has designed the outflow of the liquid waste in such a way that it prevents contamination of waste water on the campus. A properly constructed leakage proof sewer system is used for drainage.

- **E-waste management**

The damaged or out-dated computers, CDs and other equipments are sorted out and are sold as scrap to local vendor. However the accessories like keyboards and mouse are the e-waste from the college, which are duly disposed off.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The campus facilities are provided by the Lewa Educational Union. There are 03 borewells satisfying the need of water for drinking and other usages. However, the water levels of these wells used go down, resulting into severe water – scarcity for the hosteler. The Lewa Educational Union introduced rain water harvesting system. Hostel Building and its roof is the main – source of rain – water supply, which is carried through a pipe – line to the ground – floor, so as to be absorbed in the borewell directly through a ditch. It has greatly enhanced the water level, which sustains the borewells through severe summer of the Khandesh region.

The Department of Chemistry has met with its need of distilled water by storing the rainwater in a tank. The rain water falling on the roof – top is smoothly carried to the tank, where it is stored for being used in practicals.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Students, Staff using bicycles: - Many of the students and some employees use bicycles to come to the college. Many students from villages in the vicinity come to the Central Bus Stand from their respective villages by bus and prefer to walk down to the college. Besides, students living within the perimeter of 3 to 4 kms also walk to the college The Independence Day and Republic Day both are observed as no vehicle days.

Plastic free campus: - Students are appealed not to use plastic materials to maintain plastic free campus. In this regard instructions are given to students in the class rooms as well as notice boards. The premises are also kept clean though cleanliness campaigns with the help of NCC Cadets & NSS Volunteers. Students are instructed to use garbage cans for disposal of water, pouches, plastic bags, which helps in maintaining cleanliness on the campus. Dustbins have been kept in each class room, library, office, and staffroom. All this garbage is collected with the help of non-teaching staff and transferred to the garbage truck of the Municipal Corporation for disposal. On 14th Aug. Cleanliness Drives are organized every year in the college on the eve of Independence Day. Similarly on the eve of the Republic Day and Birth anniversary of Mahatma Gandhi cleanliness campaigns are organized.

Paperless office: - In the college office most of the work is done paperless. Softwares have been installed for fees and most of the information is put in the college website instead of using hard copies. Scholarship forms are also filled up online.

Green landscaping with tree and plants: This includes the plants present in the campus. This also helps in ensuring that the environmental policy is enacted, enforced and reviewed using various environmental programmes. Campus is having 11 different types of plant species. The NSS unit of the College organizes awareness programmes on plantation in and off the Campus.

List of plants present in the **C**ampus:

Sr. No.	Botanical Name	
1	Plumeria alba	
2	Golden Duranta	
3	Dracaena	
4	Thespesia Populnia	
5	Peltophorum Pterocarpum	
6	Royal palm	
7	Albizzia lebbeck	
8	Azadirecta Indica	
9	Annona Squamosa	
10	Emblica off Cinalis	

11	Alstonia Scholaris

File Description	Document
Any additional information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 2.6

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
15.9857	0.96693	0.0864	0.08867	0.31711

File Description	Document
Green audit report	[View Document](#)
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)
Any additional information	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

Response: A. 7 and more of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
link to photos and videos of facilities for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 24

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	05	05	05	06

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)
Any additional information	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 23

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	07	05	03	03

File Description	Document
Report of the event	[View Document](#)
Any additional information	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

23-08-2022 03:44:42

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal

harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 64

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	10	13	18	15

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)
Any additional information	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Independence day on August 15th and Republic day on January 26th are celebrated every year across the nation with patriotic fervor and zest in college as the students learn about India's political history, freedom struggle and the constitution as a part of their curriculum our college organizes the birth and death anniversaries of great Indian personalities to give the morals of their life to the students.

Our college organizes the Mahatma Phule Jayanti , Dr. A. P. J. Abdul Kalam Jayanti, Dr. Babasaheb Ambedkar Jayanti, Savitribai Phule Birth Anniversary, Mahatma Gandhi Birth Anniversary Shahu Maharaj birth anniversary, Lokmanya Tilak death &Annabhau Sathe birth anniversaries, Dr. Sarvapalli Radhakrishnan birth anniversary, Lalbahadur shastri birth anniversary, Dr.B.R.Ambedkar Death anniversary, Vivekanand birth anniversary, Rajiv Gandhi birth anniversary, Sardar Vllabhbhai Patel birth anniversary, Moulana Abdul Kalam Azad birth anniversary etc. the students learn how the great sons of the motherland have fought to attain freedom and make India a sovereign state.

The birth and death anniversaries functions are arranged by the students and faculty members. These functions throw a light on the character, personality, struggle and achievements of the specific personality.

As part of our efforts to inculcate in students the appreciation of and respect for India's rich heritage and diversity and also to reinforce in them national pride and respect for all the college celebrates.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Our institution believes in maintaining complete transparency in its financial, academic, administrative and auxiliary functions.

Financial Transparency: Considering the financial matters, financial audit is carried out every year. Faculties and heads are involved in budget preparation. Purchase committee takes the decision as per quotations.

Administrative Transparency: The information regarding the college is freely made available to the public through our website. As per college is under Right to Information Act all the information is made available to the public. Recruitment of faculty is done as per the guidelines given by higher education department; university and UGC. Various academic and administrative bodies are represented by staff that are described thorough various committees. Every year students feedback is taken on faculties. Through this feedback, the complaints of the students are understood and efforts are made to rectify them..

All circulars for students, teaching staff and non teaching staff are properly circulated and displayed on the notice boards. College Development Committee is the highest decision making authority.

Academic Transparency: Biometric machine is installed in the college to check regularity of teaching and non – teaching staff. Workload, academic calendar is made available to teachers. Daily attendance are taken.

Time table is prepared. All the teacher maintain attendance register of the students and also maintain teachers diary. ISO Audit is regularly taken to maintain academic transparency.

Auxiliary Transparency: While conducting various programs such as Career guidance programs / exhibitions/ workshops/ any events etc. they are given wide publicity so that all aspirants in society can participate.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

<div align="right">**Best Practice I**</div>

1.   Title of the Practice:NICE (Nurturing Intelligence through Competitive Examinations)

2.   Objectives:

- To create awareness among students about competitive examinations.
- To nurture the passion for competitive examinations among students.
- To provide guidance, counseling and reading materials for various competitive examinations.
- To cater to the curricular, intellectual and creative information needs of students by providing latest and relevant information sources.
- To promote reading habits amongst students by providing better ambience and ease.

3. The context:-

Getting a graduation degree is a part of a student's basic education. It forms a strong base for deciding the future course of studies and future career prospects. There are many competitive examinations that are conducted in India, either to get admission for further studies or to get into a job directly. A graduation degree opens the gateway for many competitive examinations and qualifying these examinations proves to be the milestone for further careers. In recent times, city of Jalgaon has emerged as an educational hub in North Maharashtra. Before 2010, there were very limited sources available for nurturing intelligence in competitive examinations in the region. The College did have Chanakya Competitive Examinations Guidance Centre which was expanded into NICE considering the need of the hour.

It is self funded activity. The Centre has developed a state-of-the-art air conditioned reading hall having seating capacity of 200 students. It is located in the heart of the city in college premises. The centre has a spacious reading hall with well-establishedKnowledgeResource Centre (Library). The centre has its doors open from 6am to 11pm for aspirants (male and female) of the surrounding areas who are looking for a peaceful ambiance to prepare for competitive examinations.

4. The Practice:-

The centre has air conditioned reading hall having seating capacity of 200 students along with an excellent KnowledgeResource Centre. The reading hall is open from 6am to 11pm. NCERT books, special references of renowned publications, audio–visual aids, magazines and journals, periodicals and daily newspapers are being made available to the aspiring students. The entire premises isWi-Fi enabled.

With a view to establish benchmark institution to achieve excellence in the competitive examinations like UPSC, MPSC, Staff Selection Commission, Banking examinations etc. the Centre organizes different activities like organizing lectures of the experts, interviews or tit-e-tat with successful candidates and also a major activity Jidnyasa- a state level mock competitive examination, based on civil services examinations pattern.

Students from all over Maharashtra state appear for the examination in which prizes over Rs. 02 Lakhs per annum are distributed amongst the participants. For this examination ' Jidnyasa' a book for CompetitiveExamination is published by the college which is very useful for all types Competitive

Examinations.

Sr. No	Activity/Facility	Beneficiaries				
		2013-14	2014-15	2015-16	2016-17	2017-18
1	Reading Hall	391	182	264	335	529
2	Foundation Course	-	-	-	30	11
3	Jidnyasa	4326	2200	2635	2800	500

5. Evidence of success:-

Since 2013-14 till date 94 students are placed on different posts of class 1, Class 2 and Class 3 officers.

Number of Students selected qualified and Placed					
Year	2013-14	2014-15	2015-16	2016-17	2017-18
Total	11	34	27	10	12

6. Problems encountered and resources required:-

Constraint of the space is a major problem faced by the centre. However, the parent Institution is endeavoring hard to gain more FSI to overcome the problem.

Best Practice II

Title of the Practice: F. E. D (Forum for Entrepreneur Development)

1. Objectives:-

- To nurture the spirit of entrepreneurship among the students and community at large.
- To provide seed capital underUDAN-a start- up programme,to qualified and eligible budding entrepreneurs.
- To endeavor to change the mindset of the society at large towards self – employment.

2. Context:-

Entrepreneurs make a vital input in the economic development of a country. They make use of the factors of production, make innovations, generate employment opportunities and improve the standard of living. The entrepreneurs can be 'Made' by proper motivation and training. Realizing the importance of entrepreneurship development, the F. E. D has been initiated by the College to promote entrepreneurial skills of the students of the college. F. E. D aims at encouraging students of the college to take up entrepreneurship as a career which further leads to employment generation and contribute to the economic development of the region, transforming the students' mindset of job seeker to job provider.

3. The Practice:-

A formal controlling body of F. E. D including teachers and parents headed by the Principal has been created and it is decided to create a fund to provide seed capital to the students, desirous of starting a small scale / cottage industry on their own. It is a practice with a view to implement the Prime – Minister's start – up programme on the college campus. College also organizes Handicraft Exhibition of the articles made by students and RuchiraWeekly Food Stall which open up many entrepreneurial opportunities for students, along with nurturing salesmanship amongst them.

Year	Entrepreneurial Programmes	
2013-14	- Ruchira Weekly Food Stall - Handicraft Exhibition - Food Festival - A lecture delivered by Mrs. Vaishali Mahajan on 'Employment Generation Thr - Various Training Programmes organized by Aishwarya Skill Oriented Training - Aishwarya Sales Counter	
2014-15	- Ruchira Weekly Food Stall - Aishwarya Sales Counter - Various Training Programmes organized by Aishwarya Skill Oriented Training - Handicraft Exhibition - Food Festival	
2015-16	- Ruchira Weekly Food Stall - Handicraft Exhibition - Food Festival	
2016-17	- Ruchira Weekly Food Stall - Handicraft Exhibition - Food Festival - Fashion Exhibition and Beauty Expo	
2017-18	- Ruchira Weekly Food Stall - Food Festival - Handicraft Exhibition - Fashion Exhibition and Beauty Expo - The Beufa Pageant – Fashion Show	

Evidence of success:-

Self Employed Students who are beneficiaries of F. E. D (Forum for Entrepreneur Development)

Year	No. of Self Employed Students who are beneficiaries of F. E. D
2013-14	46
2014-15	36
2015-16	58
2016-17	60
2017-18	48

Problems encountered and resources required:-

- Risk bearing capacity which is a crucial factor in running an enterprise is rather low amongst the students from the lower – middle class, rural families.
- The social mindset, particularly of the parents, is to give more importance to job – seekers than job – providers, is a great obstacle (difficulty) in the entrepreneurial skill development.
- Many documents required to be produced while applying for funding under various schemes of the government.
- Girl students to carry out different family responsibility.

Resources required:-

- Fund generation
- Market – availability at the local level.
- Human Resource – skilled and unskilled.
- Desirous students have to strike time – management

File Description	Document
Any additional information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

With a view to promote skill education, training and professional development, and to build entrepreneurial caliber among women, school of Skill Development – a dedicated facility with state of the art infrastructure has been established by the institution. The facility seeks to provide platform to students to showcase their creativity and innovative skills, to build self confidence, leadership skills by allowing students to utilize their knowledge and talent in skill education. The mission of SSD is to make women empowered and self-reliant through skill education. The fee structure and eligibility for admission with no age bar, have been kept to accommodate maximum aspirant.

Realising the significance of skill development programmes in the era of global competitiveness, the institution initiated a small-scale, self-funded programme Aishwarya Skill Development and Training Centre in 2010, offering skill-based career-oriented couses for women. The Endeavour received a boost in 2015 with the sanction of Rs. 1.7 crore grants by UGC for B. Voc. Programme. Leading to establishment of a full-fledged skills development programme under School of Skill PDevelopment. Besides the major courses like Beauty Therapy and Fashion Designing, SSD also runs some short term career oriented ' OPEN TO ALL' courses like Soft Toys Making, Cooking and Banking, Boquet making etc. the courses are available in categories such as certificate, diploma, advanced diploma and degree programme. Students

can also pot for short term crash courses based on smaller modules. The activities at the facility, with major emphasis on practical training, include-regular practical sessions, workshops, expert lectures, field work, visits to eminent firms and institution etc.

Some of the career opportunities open to the students are Fashion Designer, Fashion Stylist, Fashion Consultant, Accessories Designers, Beautician, Make-up artists for wedding, fashion shows/ shoots, theatre and cinema, T. V advertisement s etc.

With the first batch graduation in 2018, the institution plans to introduce PG programme under School of Skill Development.

File Description	Document
Any additional information	View Document

5. CONCLUSION

Additional Information :

While stepping into the Silver Jubilee Year of the College establishment and having 'B+' and 'A' Grades in the first two cycles of the NAAC Accreditation process, the staff members, students and other stakeholders carry a deep sense of responsibility and accountability towards the cause of education for the girl students, who hail from the remotest places of the Satpuda ranges and the Jalgaon district. Majority of them are from the deprived classes, whose first generation has got the opportunity to pursue the Higher Education. Hence, all the staff-members – teaching and non-teaching – have humbly pledged to -----

- Endeavour to groom these students into responsible citizens of India.

- Use the available resources and infra-structure optimally on time-sharing mode.

- Attract more students from the other states and foreign countries, despite location disadvantage, so that local students must get an exposure to the global culture and careers.

- Increase the number of students getting placed in different fields of careers and self-employment, after completion of their graduation the skill-oriented, non-traditional, vocational courses through placement camps.

- Strengthen ties with the alumni and seek their assistance in making more provisions for the facilities for students

- Utilize I.C.T. facilities for sustaining student-centric and student friendly academic atmosphere.

-Inspire Teaching-Nonteaching staff members for participating various competitions like 'Avishkar', 'Marathon', 'Yoga' etc for their self-development

Concluding Remarks :

To sum up, criterion-wise Reports hold a mirror to all-sided development of College under leadership of very pro-active, progressive Management. Student-centric, ICT-enabled teaching-learning process and various activities/programs have resulted in honing innate strengths of students helping them to find placements in corporate & banking sectors on merit and even to perform their traditional roles in the right way with accountability.

Curricula designed by the University for subjects from various Faculties are updated, but of rather traditional nature. Hence College has introduced skill-based, self employment- oriented courses from 2010 which have resulted into full- fledged programmes like B.Voc in Beauty Therapy and Fashion Designing. These degree-programmes have become very popular. Number of outgoing students found self-employment as beauticians/fashion designers. Success of these two programs led the Management to apply for 09 nontraditional, B.Voc programs and some Diploma/Certificate courses on self-funded basis. Department of Mass Media and Foreign Languages, like Competitive Guidance Centre, has opened its doors to male students, with due permission from LEU, the Mother Institution. School of Design and Art has opened new horizons for students having a cult for Fine Arts.

Institution has also planned further a "FTT "(Film, Theater & Television) Institute & School for Financial Management. It would comprise of well-equipped studio having capacity of shooting short-films, advertisements, making a sure way of revenue-generation and field-experience for students. Main Building is very user-friendly with an elevator installed. **Student friendly, energetic non-teaching staff and sympathetic teachers form the very basis of development attained by the College, under Principal's able leadership**

However, barring self- complacency students and staff, observe principle of
'Not I, but you', in its blood & spirit. Through Extension Services Committee and NSS unit, College has implemented 'outreach' programs to carry out its social responsibility.NCC and SWAYAMSIDHA groom the students with strong physiques & personalities. And hence we can confidently claim that College is marching towards attaining its goal of socio-economic empowerment of women through education and skill-development to emancipate them from shackles of age-old societal bondages by making them independent & self-esteemed to meet Glocal challenges.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years 1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 537 Answer after DVV Verification: 547
1.3.2	Number of value added courses imparting transferable and life skills offered during the last five years 1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years Answer before DVV Verification : 85 Answer after DVV Verification: 0
1.4.1	Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise Answer before DVV Verification : A.Any 4 of the above Answer After DVV Verification: A.Any 4 of the above
2.1.2	Average Enrollment percentage (Average of last five years) 2.1.2.1. Number of students admitted year-wise during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>2616</td><td>2525</td><td>2375</td><td>2227</td><td>2092</td></tr></table> Answer After DVV Verification : <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>1180</td><td>1075</td><td>1036</td><td>951</td><td>883</td></tr></table>2.1.2.2. Number of sanctioned seats year-wise during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>3040</td><td>2940</td><td>2780</td><td>2620</td><td>2620</td></tr></table> Answer After DVV Verification : <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr></table>

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1180	1180	1180	1020	1020

2.1.3	Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1643	1529	1415	1363	1363

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
502	470	446	424	376

2.2.3	Percentage of differently abled students (Divyangjan) on rolls

2.2.3.1. Number of differently abled students on rolls
Answer before DVV Verification : 02
Answer after DVV Verification: 02

2.3.2	Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT
Answer before DVV Verification : 84
Answer after DVV Verification: 43

2.3.3	Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors
Answer before DVV Verification : 84
Answer after DVV Verification: 41

2.4.2	Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
20	19	19	20	20

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

20	19	19	20	20

2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years
	2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
06	03	02	04	02

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	00	01	01

3.1.1	Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.2	7.2	0	60.12820	12.06485

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.2	7.2	0	10.12	12.06485

| 3.1.2 | Percentage of teachers recognised as research guides at present

3.1.2.1. Number of teachers recognised as research guides
Answer before DVV Verification : 08
Answer after DVV Verification: 08 |
|---|---|

| 3.1.3 | Number of research projects per teacher funded, by government and non-government agencies, during the last five year

3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years
Answer before DVV Verification : 31   3.1.3.2. Number of full time teachers worked in the |
|---|---|

	institution during the last 5 years
	     Answer before DVV Verification : 46
	     Answer after DVV Verification: 46

3.2.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years
	
	   3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years
	     Answer before DVV Verification:
	
	     Answer After DVV Verification :
	
	   Remark : The HEI input updated after removing the below mentioned workshops/seminars which are not relevant to this metric id 1.CMS Refresher Course for Non-teaching Staff "23-12-2013 to 24-12-2013" 2.CMS Refresher Course for Class III Non-teaching Staff "02-06-2015 to 03-06-2015" 3.CMS Refresher Course for Teaching and Non-teaching Staff 11/2/2016

3.3.2	The institution provides incentives to teachers who receive state, national and international recognition/awards
	
	     Answer before DVV Verification : Yes
	     Answer After DVV Verification: Yes

3.3.3	Number of Ph.D.s awarded per teacher during the last five years
	
	   3.3.3.1. How many Ph.Ds awarded within last five years
	     Answer before DVV Verification : 12
	     Answer after DVV Verification: 12
	   3.3.3.2. Number of teachers recognized as guides during the last five years
	     Answer before DVV Verification : 8

3.4.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years
	
	   3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years
	     Answer before DVV Verification:

Answer before DVV Verification (3.2.2.1):

2017-18	2016-17	2015-16	2014-15	2013-14
13	08	14	01	03

Answer After DVV Verification (3.2.2.1):

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	0	0

Answer before DVV Verification (3.4.4.1):

2017-18	2016-17	2015-16	2014-15	2013-14
2295	1703	1059	883	398

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
06	331	14	121	51

3.5.1	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
08	10	10	02	04

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
11	12	06	04	01

4.1.3	Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities
Answer before DVV Verification : 32
Answer after DVV Verification: 16

4.1.4	Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
73.26	75.05	82.18	56.12	118.55

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
48.50	49.74	11	08	06

4.2.4	Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

	4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs) Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
5.13	4.98	5.59	5.57	6.15 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
5.13	4.98	5.59	5.57	6.15	
4.2.6	Percentage per day usage of library by teachers and students 4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 332 Answer after DVV Verification: 279
5.1.2	Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years 5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
144	410	167	205	120 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
107	116	106	100	100	
5.1.5	Average percentage of students benefited by Vocational Education and Training (VET) during the last five years 5.1.5.1. Number of students attending VET year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
524	458	494	609	602 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
200	223	313	437	425	

5.2.1	Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
84	28	41	133	22

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
68	09	14	124	17

5.2.2	Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education
Answer before DVV Verification : 213
Answer after DVV Verification: 218

5.2.3	Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	10	27	36	12

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
08	04	07	11	02

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

	Answer before DVV Verification:				
	2017-18	2016-17	2015-16	2014-15	2013-14
	03	01	00	01	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	00	00

6.3.2	Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years 6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years Answer before DVV Verification: 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 35 | 23 | 05 | 03 | 38 Answer After DVV Verification : 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 27 | 18 | 04 | 03 | 28
6.5.4	Quality assurance initiatives of the institution include: 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. ISO Certification 5. NBA or any other quality audit Answer before DVV Verification : A. Any 4 of the above Answer After DVV Verification: B. Any 3 of the above
7.1.1	Number of gender equity promotion programs organized by the institution during the last five years 7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	08	05	04

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	08	05	03

7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution: 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) Answer before DVV Verification : A. 7 and more of the above Answer After DVV Verification: A. 7 and more of the above
7.1.13	Display of core values in the institution and on its website Answer before DVV Verification : Yes Answer After DVV Verification: Yes
7.1.15	The institution offers a course on Human Values and professional ethics Answer before DVV Verification : Yes Answer After DVV Verification: Yes

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 3095 Answer after DVV Verification : 810
1.2	Number of programs offered year-wise for last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	27	27

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

32	32	32	27	27

2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1643	1529	1415	1363	1363

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
590	590	590	510	510

3.1	Total number of classrooms and seminar halls Answer before DVV Verification : 52 Answer after DVV Verification : 32

3.2	Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
207	170	219	121	221

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
136.88	125.20	103.32	76.13	87.53

3.3	Number of computers Answer before DVV Verification : 277 Answer after DVV Verification : 255